



# Indian Institute of Science Education and Research Kolkata

Mohanpur Campus, Mohanpur-741252

Dist. Nadia, West Bengal

## **NOTICE INVITING TENDER**

Director, Indian Institute of Science Education and Research Kolkata, Mohanpur campus, Mohanpur 741252, Nadia invites sealed tender in two parts for below mentioned work from eligible manufacturers/Authorized Dealers.

Name of work	Repair , servicing & painting of the LT Outdoor Feeder Pillar at IISER –Kolkata Mohanpur Campus.	
NIT No.	IISER-K/IWD/Elect./25-26/09    Date:-30-04-2025	
Mode of Submission of Bids	Bidding documents can directly be downloaded from institute website <a href="https://www.iiserkol.ac.in/web/en/announcements/tender">https://www.iiserkol.ac.in/web/en/announcements/tender</a> The Bidder should deposit the EMD & cost of tender paper through NEFT/RTGS separately in the bank account number given below and obtain acknowledgment of the transactions. Self signed copy of these acknowledgments should be submitted with the tender.	
Important Dates		
Publishing Date	30.04.2025	After 16:00 Hrs
Bid Submission Start Date	30.04.2025	After 16:00 Hrs
Bid Submission End Date	07.05.2025	Upto: 16:00 Hrs
Bid Opening Date	08.05.2025	11:00 Hrs
Cost of BID Document	NIL	
Bank Account Details of the Institute	NAME OF THE ACCOUNT HOLDER: IISER KOLKATA ACCOUNT NUMBER: 089301000011530 IFS CODE OF THE BRANCH: IOBA0000893 BANK NAME: INDIAN OVERSEAS BANK, SALT LAKE BRANCH	
Place of opening of Bids	Institute Works Department, IISER-Kolkata, Mohanpur Campus, Nadia.	
Contact Details	For technical clarification/help regarding submission of the tender please contact to IWD office,IISER-Kolkata, Mohanpur campus, Mohanpur-741252, Tel: 033-61360000 (Extn. 1184)	

**Astt.Executive Engineer (Electrical)-IWD  
(For and on behalf of Director IISER Kolkata)**



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**Eligibility:** The Bidder should execute similar type of work of value not less than Rs 60,000/-(sixty thousand) or two similar work not less than forty thousand in last three years. The bidder should have completed such type of work in any Govt. /Reputed organization. Bidders are also requested to make a field visit prior to submission of bid, (if required) for getting an clear concept regarding the actual requirement for this work.

**Documents:** Tender paper in complete shape signed in all the pages with the filled in item rate should be submitted along with the competitive and justified rate with specification & makes including all relevant documents like copies of **Registration certificate, PAN no., GST Registration, Trade License, IT Return for last financial year** etc., in a sealed cover addressed to the undersigned super scribing the name of work so as to reach within 07.04.2025 positively. Late submission or any postal delay will not be accepted.

**Terms and conditions:**

1. The work to be started immediately after issuing of work order.
2. The payment will be made after completion of the work as per order and against joint inspection report for completion & tax invoice.
3. Works to be completed at IISER Kolkata Mohanpur campus as per the specification(s) mentioned in the work order only.
4. The quoted amount should be inclusive of all taxes, duties, transportation charges etc. and is to be written clearly both in figure and in words.
5. Work should be completed within 30 days after receiving of the work order. Any further delay should not be accepted.
6. Vendor should take care the existing property of the institute. Any damage during the work, the vendor is responsible for pay /Institute should deduct the amount from the bill.
7. Vendor should responsible for any injuries to the workers during the work.
8. Warranty should be carried for one year after completion of the works . The warranty is fully comprehensive and any fault during the warranty will be attended within 24 hrs.
9. Payment should be made after completion of the work and 10% of the final bill deduct as security deposit for three months.
10. The work order may be awarded on the basis of the competency and reliability of the bidder and quoted offer and it is not necessarily to award the contract to the lowest bidder.
12. The complete tender may be sent by post to the above mentioned address captioned "**Repair , servicing & painting of the LT Outdoor Feeder Pillar at IISER –Kolkata Mohanpur Campus.**". The envelope should be addressed to **The Asstt. Executive Engineer (Electrical)-IWD**. The sealed tender documents should be reached to "**Dispatch section, C V Raman AAC bldg., Mohanpur-741252, Indian Institute of Science Education and Research Kolkata** "office on or before schedule date and time.

**13.** The rates quoted by the Contractor shall include for supplying materials & completion of repairing works . The rates shall be complete in all respects also including cost of transport, sales and other taxes royalties, duties and materials, contingencies, breakage, wastage, sundries, on the basis of works contract. The rates quoted shall include all taxes, duties, transport, GST or any other levies applicable under the statute including comprehensive warranty obligation as mentioned in the BOQ. The rates quoted by the Contractor shall be net so as to include all requirements described in the contract agreement and no claim whatsoever due to fluctuations in the price of material will be entertained. No change in unit rate will be admissible on any variation of quantity.

**Please note that the Competent Authority reserves the right to reject any or all tenders without assigning any reason whatsoever.**

**Astt.Executive Engineer(Elect.)  
Institute Works Department  
(For and on behalf of Director, IISER Kolkata)**



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## **Acceptance of terms and conditions by the bidder**

To  
The Asst. Executive Engineer(Elect)  
Institute Works Department  
IISER-Kolkata  
Mohanpur-741252

**Sub:- Repair , servicing & painting of the LT Outdoor Feeder Pillar at IISER –Kolkata  
Mohanpur Campus**

Dear Sir,

We have carefully examined all the tender documents including main terms and conditions and I/we the undersigned hereby submit the tender for the above cited work with price bid in conformity with the said Tender documents. We undertake that if our tender is accepted, we will commence the work immediately and complete the same within specific time from the date of issue of Work Order.

The corrigendum(s) issued from time to time by your organization too have also been taken into consideration, while submitting this acceptance letter.

I /We hereby unconditionally accept the tender terms and conditions of above mentioned tender Document/corrigendum(s) in it's entirety.

**It is certified that we have not been black-listed in any of the Government Department.**

**Signature of the Contractor / Authorized person  
on behalf of the Firm / Organization and Seal**

**(BASIC INFORMATION)**

**ANNEXURE-I (Page 1 of 2)**

**Pre-qualification of contractors for electrical maintenance:**

1	Name of the Contractor / Firm / Organization / Company.	
2	Official Correspondence address at with contact person's name, telephone number, mobile number, <b>E-mail etc. (Mandatory for regular correspondence)</b>	
3	Type of Firm / Organization, whether proprietorship, partnership or private limited company etc.	
4	Year of establishment	
5	Name of the Proprietor / Partners / Directors in Organization	a) b) c) d)
6	a) Details of Registration (Firm, Company etc) i. Registering Authority ii. Date iii. Number  b) Details of Electrical license i. Registering Authority ii. Reg No. iii. Date of issue. iv. Date of expiry.	

**Signature of the Contractor / Authorized person**



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**on behalf of the Firm / Organization and Seal**

**ANNEXURE-I (Page 2 of 2)**

7	a) Details of Income Tax Permanent Account Number.  b) Details of GST	
8	Bank Account Details of the Bidder (Account No. Bank Name & Branch, IFSC Code etc )	

**Signature of the Contractor / Authorized person  
on behalf of the Firm / Organization and Seal**

**DETAILS REQUIRED FOR ELECTRONIC TRANSMISSION**

<b>A) Details of Account Holder:</b>	
Name of the Account Holder	
Complete Contact Address	
Mobile Number	
Telephone Number	
Email Address	
PAN Number	

<b>B) Details of Bank:</b>	
Name of the Bank	
Branch Name	
Complete Address of the Branch	
Telephone Number	
Email Address	
Account Number	
Account Type	
IFS Code	

**Signature of the Contractor / Authorized person  
on behalf of the Firm / Organization and Seal**

(Signature of the Account Holder)

**ANNEXURE - II**

**Past Experience as per table given below:**

*(Use Extra Sheet if required)*

Sl. No	Period of Contract		Name of the organization with whom worked	Type Of Contract	Value of Contract	Documentary evidence attached in support
	From	To				

**Signature of the Contractor / Authorized person  
on behalf of the Firm / Organization and Seal**



**ANNEXURE-III**

**Schedule of Works**

Sl · N o	Description of Work / Item(s)	Total Qty	Units	Rate (in Rs)	Total Amount (inclusive of GST) in Rs.
1	<p>Painting of feeder pillar after scrubbing the rust from feeder pillar with one coat of red oxide primer (of approved make, and brand) incl. preparation of surface by sand paper/emery paper, cleaning etc. and after that painting with two coats synthetic enamel paint (of approved make, and brand ) inner &amp; outer side part of panel supply of all materials, labour and T&amp;P, matching with existing color feeder pillar etc. as directed by the engineer-in charge complete in all respect.</p> <p>Bidders should note that the quoted rates must be inclusive of cutting, cleaning and removal of unwanted grass, bushes, creepers, small plants/trees etc. in the area(maximum up to 2 Sq mtr) around the feeder pillars as per requirement and as per direction of the Engineer I/c. Any kind of tools, tackles , material ,labour, cartage etc. involvement required is under the scope of the bidder and no additional payment will be made for that.</p> <p>Make: Asian Paints/Berger paints</p>	1	Complete Job		
2	Material & Labour for welding of door/lock of feeder pillar with proper size new hinges of suitable size and locking arrangements as required complete all as specified and directed by engineer I/c	1	Job		
3	Repairing of LT cable sheath with heavy duty Rubberized insulation coating As per R,Y,B,BL &G colour make: Stanvac #931(A) SHP of 500ml (312 gm) Aerosol spray can	6	Each		
4	Supplying and making aluminum Lugs for following size of PVC insulated and PVC sheathed / XLPE aluminum conductor cable of 1.1 KV grade as required.				

Sl No	Description of Work / Item(s)	Total Qty	Units	Rate (in Rs)	Total Amount (inclusive of GST) in Rs.
	Make: Comet, Dowells, Connectwell				
4.1	Aluminum lugs for 240 sq. mm cable (Crimp/ring Type Long Barrel)	6	Each		
4.2	Aluminum lugs for 120 sq. mm cable (Crimp/ring Type Long Barrel)	2	Each		
4.3	Aluminum lugs for 50 sq. mm cable (Crimp/ring Type Long Barrel)	16	Each		
5	Dressing of LT Cables (after taking out as necessary) under the ground level near LT Feeder pillar and laying of the cables in U.G. trench 450 mm wide x 750 mm average depth with brick protection (8 nos. per meter) including filling the space by fine sand between brick & cable. After filling the trench with sand & soil as required, leveling up & restoring the surface duly rammed.	1	Complete Job		
6	Cleaning of LT outdoor feeder panel with cleaning agents, changing of 5 nos. 4 way stud type terminals, dressing of all control cables	1	Complete Job		
7	S&F of LED Indication lamp of appropriate colour	5	Each		
	<b>Total Amount (inclusive of GST) in Rs.</b>				

**Dated :**

**Signature of the Contractor / Authorized person  
on behalf of the Firm / Organization and Seal**



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