



Indian Institute of Science Education and Research Kolkata

Mohanpur Campus, Mohanpur-741252
Dist. Nadia, West Bengal

NOTICE INVITING TENDER

Director, Indian Institute of Science Education and Research Kolkata, Mohanpur campus, Mohanpur 741252, Nadia invites sealed tender in two parts for below mentioned work from eligible manufacturers/Authorized Dealers.

Name of work	ABB make ACB Servicing works for main LT panels at ESS-1,2,3 at IISER –Kolkata Mohanpur Campus.	
NIT No.	IISER-K/IWD/Elect./ ACB_Servicing/19-20/08, Date: 27.12.2019	
Mode of Submission of Bids	Bidding documents can directly be downloaded from institute website https://www.iiserkol.ac.in/web/en/announcements/tender The Bidder should deposit the EMD & cost of tender paper through NEFT/RTGS separately in the bank account number given below and obtain acknowledgment of the transactions. Self signed copy of these acknowledgments should be submitted with the tender.	
Important Dates		
Publishing Date	27.12.2019	After 15:00 Hrs
Bid Submission Start Date	27.12.2019	After 15:00 Hrs
Bid Submission End Date	13.01.2020	Upto: 15:00 Hrs
Bid Opening Date	14.01.2020	11:00 Hrs
EMD	Rs. 3000/-	
Cost of BID Document	Rs.500/-	
Bank Account Details of the Institute	NAME OF THE ACCOUNT HOLDER: IISER KOLKATA ACCOUNT NUMBER: 089301000011530 IFS CODE OF THE BRANCH: IOBA0000893 BANK NAME: INDIAN OVERSEAS BANK, SALT LAKE BRANCH	
Place of opening of Bids	Institute Works Department, Prefab Building (Block C), IISER-Kolkata, Mohanpur Campus, Nadia.	
Contact Details	For technical clarification/help regarding submission of the tender please contact to IWD office, Prefab C03, Mohanpur campus, Mohanpur-741252, Tel: 033-61360000 (Extn. 1184)	

Superintendent Engineer (IWD)
(For and on behalf of Director IISER Kolkata)



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Eligibility: The Bidder should execute similar type of work of value not less than 2 lakhs or two similar work not less than one lakh in last three years. The bidder should have completed such type of work in any Govt. /Reputed organization.

Documents: Tender paper in complete shape signed in all the pages with the filled in item rate should be submitted along with the competitive and justified rate with specification & makes including all relevant documents like copies of **Registration certificate, PAN no. ,Dealership, GST Registration, Trade License, IT Return for last financial year** etc., in a sealed cover addressed to the undersigned super scribing the name of work so as to reach within **13.01.2020** positively. Late submission or any postal delay will not be accepted.

Terms and conditions:

1. The earnest money deposit and tender paper cost have to be submitted in the form of NEFT/RTGS only. The earnest money will be refunded to the unsuccessful bidders and will be kept as security deposit to the successful one and will be released after completion of work. Cost of tender papers will not be refunded. Also vendor should submit the bank details for refund the earnest money with tender documents.
2. The work to be started immediately after issuing of work order.
3. The payment will be made after completion of the work as per order and against challan & tax invoice.
4. Materials to be supplied at IISER Kolkata Mohanpur campus as per the specification(s) mentioned in the work order only.
5. The quoted amount should be inclusive of all taxes, duties, transportation charges etc. and is to be written clearly both in figure and in words.
6. Work should be completed within 21 days after receiving of the work order. Any further delay should not be accepted.
7. Vendor should take care the existing property of the institute. Any damage during the work, the vendor is responsible for pay /Institute should deduct the amount from the bill.
8. Vendor should responsible for any injuries to the workers during the work.
9. Warranty should be carried for one year after completion of the works . The warranty is fully comprehensive and any fault during the warranty will be attended within 24 hrs.
10. Payment should be made after completion of the work and 10% of the final bill deduct as security deposit for three months. Also the warranty period for individual item(s) should be carried as per original manufacturer criteria.
11. The materials should be accepted as per mentioned specifications and schedule. Also take approval for the said item(s) before starting the work.



12. The work order may be awarded on the basis of the competency and reliability of the bidder and quoted offer and it is not necessarily to award the contract to the lowest bidder.

13. The complete tender may be sent by post to the above mentioned address captioned “**ABB make ACB Servicing works for main LT panels at ESS-1,2,3 at IISER –Kolkata Mohanpur Campus.**”. The envelope should be addressed to **The Superintendent Engineer (IWD)**. The sealed tender documents should be reached to “**Dispatch section, C V Raman AAC bldg., Mohanpur-741252, Indian Institute of Science Education and Research Kolkata**” office on or before schedule date and time.

14. All the above said relevant documents with NEFT/RTGS details scanned copies must be reached to the above said address within scheduled date and time.

15. The rates quoted by the Contractor shall include for supplying materials . The rates shall be complete in all respects also including cost of transport, sales and other taxes royalties, duties and materials, contingencies, breakage, wastage, sundries, on the basis of works contract. The rates quoted shall include all taxes, duties, transport, GST or any other levies applicable under the statute including comprehensive warranty obligation as mentioned in the BOQ. The rates quoted by the Contractor shall be net so as to include all requirements described in the contract agreement and no claim whatsoever due to fluctuations in the price of material will be entertained. No change in unit rate will be admissible on any variation of quantity.

Please note that the Competent Authority reserves the right to reject any or all tenders without assigning any reason whatsoever.

**Superintendent Engineer
Institute Works Department
(For and on behalf of Director IISER Kolkata)**



Acceptance of terms and conditions by the bidder

To
The Superintendent Engineer
Institute Works Department
IISERKOLKATA
Mohanpur-741252

**Sub: ABB make ACB Servicing works for main LT panels at ESS-1,2,3 at IISER –Kolkata
Mohanpur Campus.**

Dear Sir,

We have carefully examined all the tender documents including main terms and conditions and I/we the undersigned hereby submit the tender for the above cited work with price bid in conformity with the said Tender documents. We undertake that if our tender is accepted, we will commence the work immediately and complete the same within specific time from the date of issue of Work Order.

The corrigendum(s) issued from time to time by your organization too have also been taken into consideration, while submitting this acceptance letter.

I /We hereby unconditionally accept the tender terms and conditions of above mentioned tender Document/corrigendum(s) in it's entirely.

It is certified that we have not been black-listed in any of the Government Department.

**Signature of the Contractor / Authorized person
on behalf of the Firm / Organization and Seal**



(BASIC INFORMATION)

ANNEXURE-I (Page 1 of 2)

Pre-qualification of contractors for electrical maintenance:

1	Name of the Contractor / Firm / Organization / Company.	
2	Official Correspondence address at with contact person's name, telephone number, mobile number, E-mail etc. (Mandatory for regular correspondence)	
3	Type of Firm / Organization, whether proprietorship, partnership or private limited company etc.	
4	Year of establishment	
5	Name of the Proprietor / Partners / Directors in Organization	a) b) c) d)
6	a) Details of Registration (Firm, Company etc) i. Registering Authority ii. Date iii. Number b) Details of Electrical license i. Registering Authority ii. Reg No. iii. Date of issue. iv. Date of expiry.	

**Signature of the Contractor / Authorized person
on behalf of the Firm / Organization and Seal**



7	a) Details of Income Tax Permanent Account Number. b) Details of GST	
8	Details of transaction for submission of Cost of Bid/EMD (Please mention Bank Name & Branch, Transaction Ref. No, Date etc.) i) Cost of Bid Document(Rs. 500/-)	
	ii) EMD (Rs. 3000/-)	
9	Bank Account Details of the Bidder (Account No. Bank Name & Branch, IFSC Code etc) (required for refunding the Cost of EMD of the unsuccessful Bidders)	

**Signature of the Contractor / Authorized person
on behalf of the Firm / Organization and Seal**



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DETAILS REQUIRED FOR ELECTRONIC TRANSMISSION

A) Details of Account Holder:	
Name of the Account Holder	
Complete Contact Address	
Mobile Number	
Telephone Number	
Email Address	
PAN Number	

B) Details of Bank:	
Name of the Bank	
Branch Name	
Complete Address of the Branch	
Telephone Number	
Email Address	
Account Number	
Account Type	
IFS Code	

(Signature of the Account Holder)

**Signature of the Contractor / Authorized person
on behalf of the Firm / Organization and Seal**



ANNEXURE - II

Past Experience as per table given below:

(Use Extra Sheet if required)

Sl. No.	Period of Contract		Name of the organization with whom worked	Type Of Contract	Value of Contract	Documentary evidence attached in support
	From	To				

**Signature of the Contractor / Authorized person
on behalf of the Firm / Organization and Seal**

Schedule of quantities

Sl.No	Description of Materials	qty	Unit	Rate (in Rs) inclusive GST	Total Amount(in Rs) inclusive
1	<p>Servicing of ACB of ABB make, having rating from 1250 A to 3200A ,with 3 pole/4 pole withdrawal version with following servicing work to be conducted</p> <ol style="list-style-type: none"> 1. Cleaning of breaker with CRC-226 2 Removal of old grease and re-greasing the same with recommended grease. 3 Checking the condition of arcing contact and gap between fixed and moving 4 Arcing contacts shall be checked and adjusted as per the recommendations. 5 Checking the proper function of Mechanism. 6 Checking tripping of ACB through protection release 7 Checking presence and proper tightening of hardware. 8 Checking condition and alignment of jaw contact with cradle terminals 9 Checking the healthiness of Jaw contact & Cradle terminals. 10 Checking alignment of SIC. 11 Checking earth alignment. 12 Checking condition of arc chutes. 13 Checking ACB tripping through release. 14 Checking motor operation in case of EDO ACB. 15 Checking Shunt opening & closing coil operation in case of EDO ACB. 16 Checking continuity and proper changeover of aux contact block. 17 Checking of release by Release testing Kit PR010/T for LSIG Functions. <p>Setting of release as per the load.</p> <ol style="list-style-type: none"> 18 Checking of the CTs and its connectors. 19 Recommendation of Spares, if required. 	21	Nos.		

Dated :

**Signature of the Contractor / Authorized person
on behalf of the Firm / Organization and Seal**