

Self appraisal report for Year (2024-25)

Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Science Education and Research Kolkata

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	1.28	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					erkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0			the Public Authority is correct. Category "Fully Met"
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Partially Met	0.64	URLs cited by the Public Authority is correct. Category "Partially Met"
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b0	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					8-3861a362005f/iiser_statutes_first.pdf https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf			
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.iiserkol.ac.in/media/filer_public/5	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf			
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_0	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.4	Work allocation	Fully Met	1.92	1.92	9_2015.pdf https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c4	Fully Met	1.54	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Category
					89-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf			Category "Fully Met"
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/fil	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					er_public/1a/a b/1aab29eb-0 06d-47d5-9b0 8-3861a36200 5f/iiser_statut es_first.pdf htt ps://www.iiser kol.ac.in/medi a/filer_public/5 e/d0/5ed071f5 -c789-4fcc-b2 4d-c1b6373b6 958/delegatio n_of_authority _as_on_24_0 9_2015.pdf			
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.iis erkol.ac.in/me dia/filer_public /a0/d7/a0d7c4 89-c0c6-4447- adc0-227d72e 8c0c8/act_22 _26.pdf https:/ /www.iiserkol. ac.in/media/fil er_public/1a/a b/1aab29eb-0 06d-47d5-9b0 8-3861a36200 5f/iiser_statut es_first.pdf htt	Fully Met	1.54	URLs cited by the Public Authority is correct. Category “Fully Met”

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ps://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf			
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	All jobs are processed in due time. The time for Decisions/approval of various sections/offices varies depending on the job nature.	Not Met	0	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-0	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					06d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf			
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/web/en/academic/programmes/#gsc.tab=0	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/a	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					b/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf			
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://apply.iiserkol.ac.in/	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	All jobs are processed in due time. The time for Decisions/approval of various sections/offices varies depending on the job nature.	Not Met	0	Category Not Met
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://www.iiserkol.ac.in/web/en/about-us/	Fully Met	2.60	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					rti/rti-details/# gsc.tab=0 http s://www.iiserk ol.ac.in/media/ filer_public/a0/ d7/a0d7c489- c0c6-4447-ad c0-227d72e8c 0c8/act_22_2 6.pdf https://w ww.iiserkol.ac. in/media/filer_ public/1a/ab/1 aab29eb-006d -47d5-9b08-3 861a362005f/i iser_statutes_ first.pdf https:/ /www.iiserkol. ac.in/media/fil er_public/5e/d 0/5ed071f5-c7 89-4fcc-b24d- c1b6373b695 8/delegation_ of_authority_a s_on_24_09_ 2015.pdf			correct. Category “Fully Met”
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://www.iis erkol.ac.in/we b/en/about-us/ rti/rti-details/#	Fully Met	2.60	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Category
					gsc.tab=0 http://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf			
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0 http://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	2.60	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf			"Fully Met"
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	3.85	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								"Fully Met"
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0 https://www.iiserkol.ac.in/media/filer_public/85/45/854599a5-635e-4aed-92d7-2c498d79b9ca/tenure_of_board_councils_committees_2025.pdf	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.2	Composition	Fully Met	0.96	0.96	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0 https://www.iiserkol.ac.in/media/	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					filer_public/85/45/854599a5-635e-4aed-92d7-2c498d79b9ca/tenure_of_board_councils_committees_2025.pdf			
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0 https://www.iiserkol.ac.in/media/filer_public/85/45/854599a5-635e-4aed-92d7-2c498d79b9ca/tenure_of_board_councils_committees_2025.pdf	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0 https://www.iiserkol.ac.in/media/filer_public/85/45/854599a5-	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					635e-4aed-92d7-2c498d79b9ca/tenure_of_board_councils_committees_2025.pdf			
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	No	Not Applicable	0	Category Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	No	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/people/faculty/#gsc.tab=0	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/people/faculty/#gsc.tab=0	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/media/filer_public/4e/3a/4e3a1c7e-7641-416f-b5c5-b773ee603fcf/paysheet_march_2025_regular_employees.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/media/filer_public/4e/3a/4e3a1c7e-7641-416f-b5c5-b773ee603fcf/paysheet_march_2025_regular_employees.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/about-us/rti/#gsc.tab=0	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/about-us/rti/#gsc.tab=0	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)							
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"

[illegible]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	0	0	empty	Not Met	0	Category Not Met
Total			91	89		99	82	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gs.c.tab=0	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gs.c.tab=0	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gs.c.tab=0	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gs.c.tab=0	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gs.c.tab=0	Fully Met	10.00	URLs cited by the Public

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					b/en/about-us/annual-and-audit-reports/#gs c.tab=0			Authority is correct. Category "Fully Met"
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gs c.tab=0	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	20	20.00	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gs c.tab=0	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	20	20.00	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs c.tab=0	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	100% Tuition fee waiver is given to the SC/ST students only. https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or	Fully Met	25	25.00	100% Tuition fee waiver is given to the SC/ST students only.	Partially Met	12.50	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	authorizations, (d) Date of award of concessions/ permits of authorizations				https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0			"Partially Met"
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gsc.tab=0	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			200	200		200	188	
3	Publicity and Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.iiserkol.ac.in/ For internal use, http://intranet.iiserkol.ac.in/wiki/Main_Page	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0 https://www.iiserkol.ac.in/media/filer_public/63/a6/63a69ca9-ea42-42d2-97dc-b28a9cf7ab27/rti_handbook_iiser-k.pdf	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	Yes, https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0 https://www.iiserkol.ac.in/media/filer_public/63/a6/63a69ca9-ea42-42d2-97dc-b28a9cf7ab27/rti_handbook_iiser-k.pdf	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.1.1	Hindi	Fully Met	9.52	9.52	https://www.iiserkol-ac.in.translate.google.com/?_x_tr_sl=en&_x_tr_tl=hi&_x_tr_hist=true#gsc.tab=0	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.2	English	Fully Met	9.52	9.52	https://www.iiserkol.ac.in/web/en/#gsc.tab=0	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	https://www.iiserkol-ac.in.translate.google.com/?_x_tr_sl=en&_x_tr_tl=hi&_x_tr_hist=true#gsc.tab=0	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	08-05-2025	Fully Met	28.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Most of the documents are available on the	Fully Met	9.52	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Category
					Institute website https://www.iiserkol.ac.in/web/en/#gsc.tab=0 and Institute Intranet http://intranet.iiserkol.ac.in/wiki/Main_Page			Category "Fully Met"
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Most of the documents are available on the Institute website https://www.iiserkol.ac.in/web/en/#gsc.tab=0 and Institute Intranet http://intranet.iiserkol.ac.in/wiki/Main_Page	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.3	Location where available	Fully Met	9.52	9.52	Most of the documents are available on the Institute website https://www.iiserkol.ac.in/web/en/#gsc.tab=0 and Institute Intranet http://intranet.iiserkol.ac.in/wiki/Main_Page	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs_c.tab=0 https://www.iiserkol.ac.in/media/filer_public/ca/c9/cac9a5ee-f732-43ab-b0cb-55d89b09652e/grievance_cell.pdf	Partially Met	2.05	URLs cited by the Public Authority is correct. Category "Partially Met"
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs_c.tab=0 https://www.iiserkol.ac.in/media/filer_public/59/e8/59e82076-875b-409a-b31b-9e0d9b421001/list_completed_schemes_2024-25.pdf	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://www.iiserkol.ac.in/web/en/about-us/	Fully Met	4.10	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					rti/suo-moto-disclosures/#gsc.tab=0 https://www.iiserkol.ac.in/media/filer_public/d5/52/d552f8a5-2996-47c7-9092-5c963c26c3db/list_ongoing_project_scheme_2024-25.pdf			correct. Category "Fully Met"
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.5	Annual Report	Fully Met	4.1	4.10	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gsc.tab=0	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.7	Any other information such as - (a) Citizen's	Fully Met	4.1	4.10	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Partially Met	2.05	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter				erkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs c.tab=0			the Public Authority is correct. Category "Partially Met"
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.iis erkol.ac.in/rtiq a/	Fully Met	14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.iis erkol.ac.in/rtiq a/	Fully Met	14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://www.iis erkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs c.tab=0	Fully Met	28.57	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			200	200		200	196	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.iis erkol.ac.in/web/en/about-us/	Fully Met	20.00	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					rti/suo-moto-disclosures/#gsc.tab=0			correct. Category "Fully Met"
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0 https://www.iiserkol.ac.in/media/filer_public/a3/21/a32159c5-d3a9-4989-b253-19367256b478/rti_audit_report_2023-24.pdf	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Partially Met	20	10.00	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0	Not Met	0	Category Not Met Category Not Met
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b)	Partially Met	20	10.00	https://www.iiserkol.ac.in/web/en/about-us/	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Name & Designation of the Officers				rti/suo-moto-disclosures/#gsc.tab=0			
Total			100	80		100	60	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	Most of the information related to IISER Kolkata and its activities is uploaded on the website https://www.iiserkol.ac.in/web/en/#gsc.tab=0	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)							
6.2.1	Whether STQC certification obtained and its validity	Partially Met	12.5	6.25	We are in the process of doing the audit from M/s STQC	Not Met	0	Category Not Met
6.2.2	Does the website show the certificate on the Website?	Partially Met	12.5	6.25	We are in the process of doing the audit from M/s STQC	Not Met	0	Category Not Met
Total			50	38		50	25	
Grand Total			791	757		799	701	