Self appraisal report for Year (2024-25)

Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Science Education and Research Kolkata

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function	'						
1.1	Particulars of its organisation, functions a	and duties[Section	on 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.ii erkol.ac.in/we b/en/about-us rti/rti-details/# gsc.tab=0	e s/	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.ii erkol.ac.in/we b/en/about-us rti/rti-details/# gsc.tab=0	e s/	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.ii erkol.ac.in/we b/en/about-us rti/rti-details/# gsc.tab=0	e s/	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.ii	s Fully Met	1.28	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					erkol.ac.in/we b/en/about-us, rti/rti-details/# gsc.tab=0	,		the Public Authority is correct. Category "Fully Met"
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.iis erkol.ac.in/we b/en/about-us/ rti/rti-details/# gsc.tab=0		1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.iis erkol.ac.in/we b/en/about-us, rti/rti-details/# gsc.tab=0		0.64	URLs cited by the Public Authority is correct. Category "Partially Met"
1.2	Power and duties of its officers and employee	s[Section 4(1) (b)(ii)]					
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b0		1.92	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					8-3861a36200 5f/iiser_statut es_first.pdf https://www.iiser kol.ac.in/media/filer_public/se/d0/5ed071fs -c789-4fcc-b2 4d-c1b6373b6 958/delegation_of_authority_as_on_24_0	0 t 5 5		
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	9_2015.pdf https://www.iis erkol.ac.in/media/filer_public/a0/d7/a0d7c2 89-c0c6-4447 adc0-227d72e 8c0c8/act_22 _26.pdf https:/www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statut es_first.pdf https://www.iiserkol.ac.in/media/filer_public/serkol.ac.in/serkol.ac.in/serkol.ac.in/serkol.ac.in/serkol.ac.in/serkol.ac.in/serkol.ac.in/serkol.ac.in/		1.92	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					e/d0/5ed071f5 -c789-4fcc-b2 4d-c1b6373b6 958/delegatio n_of_authority _as_on_24_0 9_2015.pdf			
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_0		1.92	URLs cited by the Public Authority is correct. Category "Fully Met"

r. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					9_2015.pdf			
1.2.4	Work allocation	Fully Met	1.92	1.92	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.iiserkol.ac.in/media/filer_public/se/d0/5ed071f8-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_0	2	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
4.0		FO 41	4/4\/ \	-	9_2015.pdf			
.3	Procedure followed in decision making pro					Category Marks Remarks/URL 2015.pdf ttps://www.iis Fully Met 1.92 URLs cited by the Public Authority is correct. 9-c0c6-4447- dc0-227d72e c0c8/act_22 26.pdf https://www.iiserkol. c.in/media/fil r_public/1a/a /1aab29eb-0 66-47d5-9b0 -3861a36200 f/iiser_statut s_first.pdf htt s://www.iiser bl.ac.in/medi //filer_public/5 //d0/5ed071f5 6789-4fcc-b2 d-c1b6373b6 58/delegatio _of_authority as_on_24_0 _2015.pdf ttps://www.iis Fully Met 1.54 URLs cited by the Public Authority is		
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	erkol.ac.in/me dia/filer_public /a0/d7/a0d7c4	2	1.54	the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					89-c0c6-4447 adc0-227d726 8c0c8/act_22 _26.pdf https://www.iiserkol. ac.in/media/fil er_public/1a/a b/1aab29eb-0 06d-47d5-9b0 8-3861a36206 5f/iiser_statut es_first.pdf ht ps://www.iiserkol.ac.in/media/filer_public/se/d0/5ed071fs-c789-4fcc-b2 4d-c1b6373b6 958/delegation_of_authority_as_on_24_0 9_2015.pdf	t 55 55 55 55 55 55 55 55 55 55 55 55 55		Category "Fully Met"
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447adc0-227d728c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer	e c c c c c c c c c c c c c c c c c c c	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					er_public/1a/a b/1aab29eb-0 06d-47d5-9b0 8-3861a36200 5f/iiser_statut es_first.pdf htt ps://www.iiser kol.ac.in/medi a/filer_public/s e/d0/5ed071fs -c789-4fcc-b2 4d-c1b6373b0 958/delegatio n_of_authority _as_on_24_0			
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	9_2015.pdf https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c4 89-c0c6-4447 adc0-227d726 8c0c8/act_22 _26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.piserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.piserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.piserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.piserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.piserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.piserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.piserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.piserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.piserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.piserkol.ac.in/media/filer_public/1a/ab		1.54	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					ps://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf	5		
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	All jobs are processed in due time. The time for Decis ons/approval of various sections/offices varies depending on the job nature	t	0	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447adc0-227d7268c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-0	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					06d-47d5-9b0 8-3861a36200 5f/iiser_statut es_first.pdf htt ps://www.iiser kol.ac.in/medi a/filer_public/s e/d0/5ed071fs -c789-4fcc-b2 4d-c1b6373b6 958/delegatio n_of_authority _as_on_24_0 9_2015.pdf	5 5 6		
1.4 1.4.1	Norms for discharge of functions[Section 4(1 Nature of functions/ services offered)(b)(iv)] Fully Met	1.54	1.54	https://www.iis erkol.ac.in/we b/en/academi c/programmes /#gsc.tab=0	•	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447adc0-227d7268c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/a	4 	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					b/1aab29eb-0 06d-47d5-9b0 8-3861a36200 5f/iiser_statut es_first.pdf)		
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://apply.ii serkol.ac.in/	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	All jobs are processed in due time. The time for Decis ons/approval of various sections/offices varies depending on the job nature	i t	0	Category Not Met
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://www.iis erkol.ac.in/we b/en/about-us, rti/suo-moto-d sclosures/#gs c.tab=0	Partially Met / i	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.5	Acts, rules, regulations, instructions, ma	nuals and record	ds for disc	charging fu	unctions[Sections	on 4(1)(b)(v)]		,
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://www.iis erkol.ac.in/we b/en/about-us	Fully Met	2.60	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					rti/rti-details/#			correct.
					gsc.tab=0 http			Category
					s://www.iiserk			"Fully Met"
					ol.ac.in/media	/		
					filer_public/a0	/		
					d7/a0d7c489-			
					c0c6-4447-ad			
					c0-227d72e8d			
					0c8/act_22_2			
					6.pdf https://w	,		
					ww.iiserkol.ac	: .		
					in/media/filer_	_		
					public/1a/ab/1			
					aab29eb-006d	b		
					-47d5-9b08-3			
					861a362005f/	i		
					iser_statutes_	_		
					first.pdf https://	/		
					/www.iiserkol.			
					ac.in/media/fil			
					er_public/5e/c	i		
					0/5ed071f5-c7	7		
					89-4fcc-b24d-			
					c1b6373b695			
					8/delegation_			
					of_authority_a	a		
					s_on_24_09_			
					2015.pdf			
1.5.2	List of Acts, rules, regulations, instructions,	Fully Met	2.6	2.60	https://www.iis		2.60	URLs cited by
	manuals and records.				erkol.ac.in/we			the Public
					b/en/about-us			Authority is
					rti/rti-details/#			correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					gsc.tab=0 http			Category
					s://www.iiserk			"Fully Met"
					ol.ac.in/media	/		
					filer_public/a0	/		
					d7/a0d7c489-			
					c0c6-4447-ad			
					c0-227d72e8d	;		
					0c8/act_22_2			
					6.pdf https://w			
					ww.iiserkol.ac			
					in/media/filer_			
					public/1a/ab/1			
					aab29eb-006d	l		
					-47d5-9b08-3			
					861a362005f/i			
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					first.pdf https:/			
					/www.iiserkol.			
					ac.in/media/fil			
					er_public/5e/d			
					0/5ed071f5-c7			
					89-4fcc-b24d-			
					c1b6373b695			
					8/delegation_			
					of_authority_a			
					s_on_24_09_			
					2015.pdf			
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://www.iis	Fully Met	2.60	URLs cited by
	,				erkol.ac.in/we			the Public
					b/en/about-us/	,		Authority is
					rti/rti-details/#			correct.
					gsc.tab=0 http			Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
				IVICITY	s://www.iiserk		IVIAINS	"Fully Met"
					ol.ac.in/media			i dily iviot
					filer_public/a0			
					d7/a0d7c489-			
					c0c6-4447-ad			
					c0-227d72e8d			
					0c8/act_22_2			
					6.pdf https://w			
					ww.iiserkol.ac			
					in/media/filer			
					public/1a/ab/1			
					aab29eb-006d			
					-47d5-9b08-3			
					861a362005f/	i		
					iser_statutes_			
					first.pdf https:/	/		
					/www.iiserkol.			
					ac.in/media/fil			
					er_public/5e/c	i		
					0/5ed071f5-c7	7		
					89-4fcc-b24d-			
					c1b6373b695			
					8/delegation_			
					of_authority_a	a		
					s_on_24_09_			
					2015.pdf			
1.6	Categories of documents held by the author	rity under its o	control[Se					
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.iis		3.85	URLs cited by
					erkol.ac.in/we			the Public
					b/en/about-us	/		Authority is
					rti/rti-details/#			correct.
					gsc.tab=0			Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL "Fully Met"
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.iis erkol.ac.in/me dia/filer_public /a0/d7/a0d7c4 89-c0c6-4447 adc0-227d726 8c0c8/act_22 _26.pdf	; ; ; ;	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7	Boards, Councils, Committees and other B	odies constitu	ted as pa	rt of the Pu	ıblic Authority	[Section 4(1)(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.iiserkol.ac.in/web/en/about-us.rti/rti-details/#gsc.tab=0 https://www.iiserkol.ac.in/mediafiler_public/8545/854599a5-635e-4aed-92d7-2c498d79k9ca/tenure_of_board_councils_committees_2025.pdf		0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.2	Composition	Fully Met	0.96	0.96	https://www.iis erkol.ac.in/we b/en/about-us rti/rti-details/# gsc.tab=0 http s://www.iiserk ol.ac.in/media	/	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					filer_public/85 45/854599a5- 635e-4aed-92 d7-2c498d79b 9ca/tenure_of _board_councils_committee s_2025.pdf			
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.iis erkol.ac.in/we b/en/about-us, rti/rti-details/# gsc.tab=0 http s://www.iiserk ol.ac.in/media filer_public/85 45/854599a5- 635e-4aed-92 d7-2c498d79k 9ca/tenure_of _board_councils_committee s_2025.pdf		0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.iis erkol.ac.in/we b/en/about-us, rti/rti-details/# gsc.tab=0 http s://www.iiserk ol.ac.in/media filer_public/85 45/854599a5-		0.96	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
					635e-4aed-92 d7-2c498d79b 9ca/tenure_of _board_councils_committee s_2025.pdf			
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.iis erkol.ac.in/me dia/filer_public /a0/d7/a0d7c4 89-c0c6-4447 adc0-227d72e 8c0c8/act_22 _26.pdf https://www.iiserkol. ac.in/media/fil er_public/1a/a b/1aab29eb-0 06d-47d5-9b0 8-3861a36200 5f/iiser_statut es_first.pdf		0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	No	Not Applicable	0	Category Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	No	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.8	Directory of officers and employees[Sect	tion 4(1) (b) (ix)]				·		
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.iis erkol.ac.in/we b/en/people/fa culty/#gsc.tab =0 https://ww w.iiserkol.ac.i n/web/en/peo ple/staff/admi nistrative-staff /#gsc.tab=0	À	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.iis erkol.ac.in/we b/en/people/fa culty/#gsc.tab =0 https://ww w.iiserkol.ac.i n/web/en/peo ple/staff/admi nistrative-staff /#gsc.tab=0	À	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.9	Monthly Remuneration received by office	ers & employees	including	system of	f compensatio	n[Section 4(1) (b) (x)]	
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.iis erkol.ac.in/me dia/filer_public /4e/3a/4e3a1c 7e-7641-416f- b5c5-b773ee6 03fcf/payshee t_march_2025 _regular_emp oyees.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://www.iis erkol.ac.in/me dia/filer_public /4e/3a/4e3a1c 7e-7641-416f- b5c5-b773ee6 03fcf/payshee t_march_2025 _regular_emp oyees.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.10	Name, designation and other particulars of Po	ublic Informa	ation Offic	cers[Section	on 4(1) (b) (xvi)]		
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://www.iis erkol.ac.in/we b/en/about-us rti/#gsc.tab=0	/	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.iis erkol.ac.in/we b/en/about-us rti/#gsc.tab=0		3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11	Number of employees against whom discipling	nary action h	as been _l	proposed/	taken (F No. 1	/6/2011- IR d	lt. 15.4.201	3)
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.iis erkol.ac.in/we b/en/about-us rti/suo-moto-d sclosures/#gs c.tab=0	/ i	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.iis erkol.ac.in/we	_	3.85	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					b/en/about-us/ rti/suo-moto-d sclosures/#gs c.tab=0			Authority is correct. Category "Fully Met"
1.12	Programmes to advance understanding of RTI	(Section 26)						
1.12.1	Educational programmes	Partially Met	1.92	0.96	Employees are periodically deputed for RTI trainings.	Not Met	0	Category Not Met
1.12.2	Efforts to encourage public authority to participate in these programmes	Partially Met	1.92	0.96	Employees are periodically deputed for RTI trainings.	Partially Met	0.96	URLs cited by the Public Authority is correct. Category "Partially Met"
1.12.3	Training of CPIO/APIO	Partially Met	1.92	0.96	Employees are periodically deputed for RTI trainings.	Partially Met	0.96	URLs cited by the Public Authority is correct. Category "Partially Met"
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://www.iis erkol.ac.in/me dia/filer_public /c8/4b/c84b59 5f-e27b-4705- b5ab-5a6b2de 2a678/12.pdf		1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.13	Transfer policy and transfer orders[F No. 1/6/2	2011- IR dt. 15	.4.2013		1			'

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	e0	0	empty	Not Met	0	Category Not Met
Total			91	89		99	82	
2	Budget and Programme							
2.1	Budget allocated to each agency including all 4(1)(b)(xi)]	plans, propos	sed exp	enditure a	nd reports on	disburseme	ents made (etc.[Section
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.ii erkol.ac.in/we b/en/about-us annual-and-a dit-reports/#g c.tab=0	e s/ u	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.ii erkol.ac.in/we b/en/about-us annual-and-a dit-reports/#g c.tab=0	e s/ u	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.ii erkol.ac.in/we b/en/about-us annual-and-a dit-reports/#g c.tab=0	e s/ u	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.ii erkol.ac.in/we b/en/about-us annual-and-a dit-reports/#g c.tab=0	e s/ u	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.ii erkol.ac.in/we		10.00	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
					b/en/about-us/ annual-and-au dit-reports/#gs c.tab=0			Authority is correct. Category "Fully Met"
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://www.iis erkol.ac.in/we b/en/about-us/ annual-and-au dit-reports/#gs c.tab=0		10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR	dt. 11.9.2012)						
2.2.1	Budget	Fully Met	20	20.00	https://www.iis erkol.ac.in/we b/en/about-us/ annual-and-au dit-reports/#gs c.tab=0		20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	20	20.00	https://www.iis erkol.ac.in/we b/en/about-us/ rti/suo-moto-di sclosures/#gs c.tab=0	,	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.3	Manner of execution of subsidy programme [S	Section 4(i)(b)	(xii)]					
2.3.1	Name of the programme of activity	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.2	Objective of the programme	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	e0	0	empty	Not Applicable	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
								Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	e0	0	empty	Not Applicable	e0	Category Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.4	Discretionary and non-discretionary grants [F	. No. 1/6/2011	-IR dt. 1	5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	_	0	empty	Not Applicable	0	Category Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	e0	0	empty	Not Applicable	90	Category Not Applicable
2.5	Particulars of recipients of concessions, perm	nits of authori	zations	granted by	the public au	thority[Sectio	n 4(1) (b)	
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	100% Tuition fee waiver is given to the SC/ST students only. https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or	Fully Met	25	25.00	100% Tuition fee waiver is given to the SC/ST students only.	,	12.50	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
	authorizations, (d) Date of award of concessions/ permits of authorizations				https://www.iis erkol.ac.in/we b/en/about-us, rti/rti-details/# gsc.tab=0			"Partially Met"
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2	2013]						
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://www.iis erkol.ac.in/we b/en/about-us/ annual-and-au dit-reports/#gs c.tab=0	, ,	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total	'		200	200		200	188	
3	Publicity and Public interface							
3.1	Particulars for any arrangement for consultati formulation of policy or implementation there	•		•		•	elation to	o the
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable		0	empty	Not Applicable	0	Category Not Applicable
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	9 0	0	empty	Not Applicable	0	Category Not Applicable
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	• 0	0	empty	Not Applicable	0	Category Not Applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	e 0	0	empty	Not Applicable	0	Category Not Applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	e0	0	empty	Not Applicable	·0	Category Not Applicable
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.2	Are the details of policies / decisions, which a	ffect public, ii	nformed	d to them[S	Section 4(1)	(c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	90	0	empty	Not Applicable	0	Category Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	eO	0	empty	Not Applicable	0	Category Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	e 0	0	empty	Not Applicable	0	Category Not Applicable
3.3	Dissemination of information widely and in su	ch form and r	nanner	which is e	asily acces	sible to the publi	c [Section	on 4(3)]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.iis erkol.ac.in/ For internal use, http://intr anet.iiserkol.a c.in/wiki/Main _Page		50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4	Form of accessibility of information manual/ h	nandbook[Se	ection 4(1)(b)]				
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0 https://www.iiserkol.ac.in/media/filer_public/63/a6/63a69ca9-ea42-42d2-97dc-b28a9cf7ab27/rti_handbook_iiser-k.pdf		25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	Yes, https://w ww.iiserkol.ac in/web/en/abo ut-us/rti/rti-det ails/#gsc.tab= 0 https://www. iiserkol.ac.in/ media/filer_pu blic/63/a6/63a 69ca9-ea42-4		25.00	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					2d2-97dc-b28 a9cf7ab27/rti_ handbook_iise r-k.pdf	-		
3.5	Whether information manual/ handbook available	able free of o	cost or no	t [Section	4(1)(b)]			
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	All materials available in the Institute are free of cost. Printed one are chargeable. Brochure, Annual Reports, etc. distributed are free of charge		25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	All materials available in the Institute are free of cost. Printed one are chargeable. Brochure, Annual Reports, etc. distributed are free of charge		25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total	'		150	150	22 21 3.13.190	150	150	
4	E-Governance		1			-		'
4.1	Language in which Information Manual/Handl	ook Availab	ole [F No.	1/6/2011-II	R dt. 15.4.2013	1		

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.1.1	Hindi	Fully Met	9.52	9.52	https://www-ii erkol-ac-in.tra nslate.goog/? _x_tr_sl=en& x_tr_tl=hi&_x tr_hist=true#g sc.tab=0		9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.2	English	Fully Met	9.52	9.52	https://www.ii erkol.ac.in/we b/en/#gsc.tab =0	9	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	https://www-ii erkol-ac-in.tra nslate.goog/? _x_tr_sl=en& x_tr_tl=hi&_x tr_hist=true#@ sc.tab=0		9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.2	When was the information Manual/Handbook	last updated?	F No. 1	/6/2011-IR	dt 15.4.2013]			
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	08-05-2025	Fully Met	28.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3	Information available in electronic form[Section of the content of		-					
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Most of the documents are available on the	Fully Met	9.52	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					Institute website https://www.iiserkol. ac.in/web/en/# gsc.tab=0 and Institute Intranet http:// ntranet.iiserko I.ac.in/wiki/Ma n_Page	<i>‡</i> I i		Category "Fully Met"
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Most of the documents are available on the Institute website https://www.iiserkol.ac.in/web/en/#gsc.tab=0 and Institute Intranet http://ntranet.iiserkol.ac.in/wiki/Man_Page	≠ I i	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.3	Location where available	Fully Met	9.52	9.52	Most of the documents are available on the Institute website https://www.iiserkol.ac.in/web/en/#		9.52	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					gsc.tab=0 and Institute Intranet http:// ntranet.iiserko I.ac.in/wiki/Ma n_Page	i		
4.4	Particulars of facilities available to citizen fo	r obtaining in	formatio	n[Section 4	l(1)(b)(xv)]			
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://www.iis erkol.ac.in/we b/en/about-us/ rti/rti-details/# gsc.tab=0		7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.iis erkol.ac.in/we b/en/about-us/ rti/rti-details/# gsc.tab=0		7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.iis erkol.ac.in/we b/en/about-us/ rti/rti-details/# gsc.tab=0		7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://www.iis erkol.ac.in/we b/en/about-us/ rti/rti-details/# gsc.tab=0		7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5	Such other information as may be prescribe	d under Secti	on 4(i) (b)	(xvii)				

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks Auditor Catego		
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://www.iis Partiall erkol.ac.in/we b/en/about-us/rti/suo-moto-di sclosures/#gs c.tab=0 https://www.iiserkol.ac.in/media/fil er_public/ca/c 9/cac9a5ee-f7 32-43ab-b0cb -55d89b09652 e/grievance_c ell.pdf		URLs cited by the Public Authority is correct. Category "Partially Met"
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://www.iisFully Merkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0 https://www.iiserkol.ac.in/media/filer_public/59/e8/59e82076-875b-409a-b31b-9e0d9b421001/list_completed_schemes_2024-25.pdf	let 4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://www.iisFully Merkol.ac.in/web/en/about-us/	let 4.10	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					rti/suo-moto-d sclosures/#gs c.tab=0 https:/ /www.iiserkol. ac.in/media/fil er_public/d5/5 2/d552f8a5-29 96-47c7-9092 -5c963c26c3d b/list_ongoing _project_sche me_2024-25.p			correct. Category "Fully Met"
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://www.iis erkol.ac.in/we b/en/about-us/ rti/suo-moto-d sclosures/#gs c.tab=0	′	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.5	Annual Report	Fully Met	4.1	4.10	https://www.iis erkol.ac.in/we b/en/about-us/ annual-and-au dit-reports/#gs c.tab=0	, , 1	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://www.iis erkol.ac.in/we b/en/about-us/ rti/rti-details/# gsc.tab=0		4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.7	Any other information such as - (a) Citizen's	Fully Met	4.1	4.10	https://www.iis	Partially Met	2.05	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter				erkol.ac.in/we b/en/about-us/ rti/suo-moto-d sclosures/#gs c.tab=0	/ i		the Public Authority is correct. Category "Partially Met"
4.6	Receipt & Disposal of RTI applications & app	eals [F.No 1	/6/2011-IR	dt. 15.04.2	2013]			
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.iis erkol.ac.in/rtiq a/	•	14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.iis erkol.ac.in/rtiq a/	•	14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.7	Replies to questions asked in the Parliament	[Section 4(1)	(b)(xvii)]					
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://www.iis erkol.ac.in/we b/en/about-us/ rti/suo-moto-d sclosures/#gs c.tab=0	, / i	28.57	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			200	200		200	196	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed	d [F.No. 1/2/2	016-IR dt.	17.8.2016	, F No. 1/6/201	1-IR dt. 15.4	.2013]	
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.iis erkol.ac.in/we b/en/about-us/		20.00	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					rti/suo-moto-d sclosures/#gs c.tab=0			correct. Category "Fully Met"
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	Fully Met	20	20.00	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0 https://www.iiserkol.ac.in/mediafiler_public/a321/a32159c5-d3a9-4989-b253-19367256k478/rti_audit_eport_2023-24.pdf		20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.iis erkol.ac.in/we b/en/about-us/ rti/suo-moto-d sclosures/#gs c.tab=0	/	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Partially Met	20	10.00	https://www.iis erkol.ac.in/we b/en/about-us/ rti/suo-moto-d sclosures/#gs c.tab=0	/	0	Category Not Met Category Not Met
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b)	Partially Met	20	10.00	https://www.iis erkol.ac.in/we b/en/about-us/		0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	Name & Designation of the Officers				rti/suo-moto-di sclosures/#gs c.tab=0			
Total			100	80		100	60	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public h	nave minimum ı	esort to	use of RT	I Act to obtain	information	n [Section	4(2)]
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		25	25.00	Most of the information related to IISER Kolkata and its activities is uploaded on the website https://www.iiser kol.ac.in/web/en/#gsc.tab=0		25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
6.2	Guidelines for Indian Government Websites Secretariat Manual of Office Procedures (CS Personnel, Public Grievance and Pensions,	SMOP) by Depa	rtment c		•			
6.2.1	Whether STQC certification obtained and its validity	Partially Met		6.25	We are in the process of doing the audit from M/s		0	Category Not Met
6.2.2	Does the website show the certificate on the Website?	Partially Met		6.25	We are in the process of doing the audit from M/s STQC		0	Category Not Met
			50	38		50	25	
Total			30	30		30	701	