

Mind Care and Wellness Centre of Indian Institute of Science Education and Research Kolkata is grounded on the simple philosophy of respect and honour; respecting individuality and honouring diversity, and oriented towards the general physical and mental well-being of the student community at IISER Kolkata, and also the larger body of staff, faculty members and their families.

Skilled psychotherapists, Clinical Psychologists and Counsellors who believe in the strength and resourcefulness of our students, and are dedicated to helping them find resolution for their life difficulties. The focus of therapy is to help our students move forward in life and living by awakening and bringing forth their inner resources for growth, learning and renewed confidence.

With the above objectives, IISER Kolkata opens up some positions of Counsellor/Counselling-Assistant (Multi Skill) on contract/through Manpower providing Agency:

A. Name of the Position: Psychologist/ Counsellor/ Clinical Psychologist (on Contract)

Number of Position: TWO

Essential Qualification: Masters in Psychology. /M.Phil in Clinical Psychology from RCI registered Institute

Desirable Qualification: PhD

Desirable Candidate will have relevant experience in the following areas:

- (a) Have training in counselling technique and/or any therapeutic module.
- (b) Experience in psychotherapy of students of residential Institutes of higher learning.
- (c) Administrative experience in managing relevant counselling service set-ups.

Job Responsibilities:

> The job would involve active counselling of students mostly between the ages 18-28, organizational work in connection with developing a suitable counselling program for students and liaison work with professional volunteer agencies and hospitals for the benefits of the students of IISER Kolkata.

> Minimum 4 (four) days a week i) irrespective of holidays (including week-ends) or week days ii) in a 24 hrs monitoring and surveillance system

- (a) Targeted psychological counselling of individuals for common conditions such as anxiety, disorders arising out of staying away from home, depression, addiction;
- (b) Group therapy for certain conditions;
- (c) Developing and executing appropriate follow up procedure for monitoring progress;
- (d) Developing a standard operating procedure (SOP) to ensure the smooth operation of counselling services and crisis management;
- (e) Designing and organizing regular workshops including but not limited to stress management, self esteem, examination anxiety, mood swings, enhancing study skills, stigma attached to accessing mental healthcare;

(f) Counselling students on different challenges faced by them frequently. The challenges include peer pressure, relationships, academic stress, learning to make decisions, making responsible choices, knowing when to ask help for oneself and for others, family related issues, sexuality, identity, beliefs, time management, substance abuse, physical well-being etc);

(g) Training and guiding the team of student volunteer associated with counselling service;

(h) Acting as a referral to the Institute administration

Age: Maximum 55 years

Remuneration range: Rs. 30,000/- - 40,000/- per month consolidated based on availability/experience/qualification.

Date of joining: Immediate.

Additional Requirement: It is mandatory to stay in Institute provided Accommodation for which a Rent free seat/bed in two/three bed room will be provided. Only License fee/electric charges is/are payable.

B. Counselling-Assistant (Multi Skill) on contract

The selected candidate will assist day-to-day official activities of the counselling cell. He/she will also assist to liaison the students to the clinical counsellor as and when required and maintaining the database of outreach activities of the Institute.

Number of Position: One

Emolument: Rs. 15,000 per month (consolidated)

Essential Qualifications: Master's degree in any discipline with strong communication skill.

Experience: Candidate should have qualities and experience in dealing with campus based student activities and attitude.

INSTRUCTION

A. CANDIDATES ARE REQUESTED TO SEND Application and an Updated CV (with contact details - address, email, mobile) with detailed job experience. No certificate is required to be sent with CV. Only Candidates called for interview will have to produce one set of Documents in support of the CV and with all original documents on the date of Interview.

B. Application may please be sent (any one)

1) by email: jobs@iiserkol.ac.in with a subject Title " **Psychologist/ Counsellor/ Clinical Psychologist** " or "**Counselling-Assistant (MS)**".

OR

2) Hard copy with a superscription on envelop

"Application for **Psychologist/ Counsellor/ Clinical Psychologist** " or "**Counselling-Assistant (MS)**"

To:
Assistant Registrar (Admn),
IISER Kolkata, Mohanpur
Nadia - 741246

Shorlisted candidates will be called for interview by email only. Additionally SMS in their mobile will follow. No TA/DA will be admissible for attending the interview.

Applications received after last date will not be considered

LAST DATE OF SUBMISSION IS 3rd NOVEMBER, 2018 at 5 PM.

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