



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान कोलकाता
INDIAN INSTITUTE OF SCIENCE EDUCATION & RESEARCH (IISER), KOLKATA
Mohanpur Campus, Mohanpur - 741246, Nadia, West Bengal

NOTICE INVITING TENDER

Director, Indian Institute of Science Education and Research Kolkata, Mohanpur campus, Mohanpur 741252, Nadia invites sealed tender in two parts for below mentioned work from eligible contractors.

| | | |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Name of work | Supply and fixing of under deck insulation at ICV and NSCB hostel in IISER Kolkata | |
| NIT No. | IISER-K/IWD/Elect./under-deck / 24-25/13 | Date:25-09-2024 |
| Mode of Submission of Bids | Bidding documents can directly be downloaded from institute website https://www.iiserkol.ac.in/web/en/announcements/tender The Bidder should deposit the cost of tender paper through NEFT/RTGS in the bank account number given below and obtain acknowledgment of the transactions. Self signed copy of these acknowledgments should be submitted with the tender. | |
| Important Dates | | |
| Publishing Date | 25.09.2024 | After 16:00 Hrs |
| Bid Submission Start Date | 25.09.2024 | After 16:00 Hrs |
| Bid Submission End Date | 04.10.2024 | Up to: 15:00 Hrs |
| Bid Opening Date | 07.10.2024 | 11:00 Hrs |
| EMD | Rs.1200/- | |
| Cost of BID Document | Rs.500/- (Non refundable) | |
| Bank Account Details of the Institute | NAME OF THE ACCOUNT HOLDER: IISER KOLKATA ACCOUNT NUMBER: 089301000011530 IFS CODE OF THE BRANCH: IOBA0000893 BANK NAME: INDIAN OVERSEAS BANK, SALT LAKE BRANCH | |
| Place of opening of Bids | Institute Works Department, IISER-Kolkata, Mohanpur Campus, Nadia. | |
| Contact Details | For technical clarification/help regarding submission of the tender please contact to IWD office,Mohanpur campus, Mohanpur-741252, Tel: 033-61360000 (Extn. 1184) | |

Assistant Executive Engineer (Electrical)
(For and on behalf of Director IISER Kolkata)



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान कोलकाता
INDIAN INSTITUTE OF SCIENCE EDUCATION & RESEARCH (IISER), KOLKATA
Mohanpur Campus, Mohanpur - 741246, Nadia, West Bengal

Eligibility: The Bidders should have executed one similar type of works value not less than 0.48 lakh or two similar works value not less than 0.30 lakh or three similar works value not less than 0.24 lakh in last three financial years. The bidders should have completed similar type of works in any Govt. organizations/IITs/NITs/autonomous bodies.

1. **Documents:** Tender paper in complete shape signed in all the pages with the filled in item rate should be submitted along with the competitive and justified rate with specifications & makes including all relevant documents like copies of **Registration certificate, PAN no , GST Registration, Trade License, IT Return for last three financial year, work experience certificate** etc., in a sealed cover addressed to the undersigned super scribing the name of work so as to reach within **04.10.2024 up to 15:00 hrs** positively. Late submission or any postal delay will not be accepted.
2. The vendor should have registered local office in Kolkata or vicinity of Kolkata.
3. **'Similar type works'** means the bidders should have well experience in insulation works/centralized air conditioning works.

Terms and conditions:

1. **The performance security** will be considered 5% of the contract value and the contractor should submit it in the form of cheque/DD/FR/PBG in the name of IISER-Kolkata or online payment as per said bank account within 15 days after issuing of the intimation letter to the concern agency.
2. Vendor should supply the item as per BoQ mentioned in NIT and necessary approval should be taken from department.
3. The vendor shall pay as liquidated damage 1% of the work order value per week subject to maximum 10% of the work order value for any delay in completion of the work beyond the stipulated period.
4. The security money will be deducted 5% of the final bill value and it will be released after successful completion of six month warranty period.
5. The payment will be made after entire completion of the work as per order and against challan & tax invoice.
6. The price shall be valid for 120 days from the date of opening of the tender.
7. The vendor should carry the **six month warranty** period after completion of the installation and submission of completion report to the department.
8. **The work should be completed within 30 days from the date of handing over of the site.** No extension shall be granted to the contractor unless the reasons are beyond his control and the engineer in-charge is satisfied with the reasons.
9. The vendor should take care the existing property of the institute and any damage during the works, vendor should pay/institute have rights to deduct the chargeable amount from the bill.
10. Items should be reached to IISER Kolkata Mohanpur campus.
11. The quoted amount should be inclusive of all taxes, duties, transportation charges etc. and is to be written clearly both in figure and in words.
12. The complete tender may be sent by post to the above mentioned address captioned **"Supply and fixing of under deck insulation at ICV and NSCB hostel in IISER Kolkata"**. The envelope should be addressed to **'The Assistant Executive Engineer (Electrical)'**. The sealed tender documents should be reached to **"Indian Institute of Science Education and Research Kolkata, Dispatch section, C V Raman AAC bldg., Mohanpur-741252, "office on or before schedule date and time.**
13. All the above said relevant documents with NEFT/RTGS details scanned copies must be reached to the above said address within scheduled date and time.
14. If any unsatisfactory performance found during the contract period the institute has right to terminate the contract immediately without assigning any reason to the contractor.



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान कोलकाता
INDIAN INSTITUTE OF SCIENCE EDUCATION & RESEARCH (IISER), KOLKATA
Mohanpur Campus, Mohanpur - 741246, Nadia, West Bengal

15. The rates quoted by the Contractor shall include for supplying of materials, transportation, labour charges etc. in complete shape. The rates quoted by the Contractor shall be net so as to include all requirements described in the contract agreement and no claim whatsoever due to fluctuations in the price of material and labour will be entertained. No change in unit rate will be admissible on any variation of quantity.

Please note that the Competent Authority reserves the right to reject any or all tenders without assigning any reason whatsoever.

**Assistant Executive Engineer (Electrical)
Institute Works Department
(For and on behalf of Director IISER Kolkata)**



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान कोलकाता
INDIAN INSTITUTE OF SCIENCE EDUCATION & RESEARCH (IISER), KOLKATA
Mohanpur Campus, Mohanpur - 741246, Nadia, West Bengal

ANNEXURE-I

SELF DECLARATION (for Local Content of Products, Services or Works)
(On company letter head)

To
The Director
Indian Institute of Science Education and Research Kolkata
Mohanpur- 741 246, Dist. Nadia, West Bengal

1. With reference to Order no P.-45021/2/2017 PP (BE-II) dated 04.06.2020 of DPIIT, Ministry of Commerce and Industry, Govt. of India and order No F.No. 33(1)/2017-IPHW Ministry of Electronics and Information Technology, Government of India we fall under the following category of supplier(please **tick** the correct category) for the items for which this tender has been floated and being bided.

☐

Class I local supplier – has local content equal to more than 50%

☐

Class II local supplier – has local content more than 20% but less than 50%

☐

Non –local supplier – has local content less than or equal to 20%

2. We are solely responsible for the abovementioned declaration in respect of category of supplier. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which we may can be debarred for up to 2 years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.

(Signature of the Authorized Person with Organization Seal)

Note:

- 1) In case of procurement value more than 10 crores, this certificate is to be issued by Statutory Auditor/Cost Auditor/ practicing Cost Accountant / practicing Chartered Accountant as applicable as per the aforesaid order).
- 2) In all the cases, the detail of the location(s) at which the local value addition is made is to be provided along with this certification.



Acceptance of terms and conditions by the bidder

To
The Assistant Executive (Electrical)
Institute Works Department
IISERKOLKATA
Mohanpur-741252

Sub: Supply of portable dehumidifier at Mohanpur Campus of IISER Kolkata.

Dear Sir,

We have carefully examined all the tender documents including main terms and conditions and I/we the undersigned hereby submit the tender for the above cited work with price bid in conformity with the said Tender documents. We undertake that if our tender is accepted, we will commence the work immediately and complete the same within specific time from the date of issue of Work Order.

The corrigendum(s) issued from time to time by your organization too have also been taken into consideration, While submitting this acceptance letter.

I /We hereby unconditionally accept the tender terms and conditions of above mentioned tender Document/corrigendum(s) in it's entirety.

It is certified that we have not been black-listed in any of the Government Department.

**Signature of the Contractor / Authorized person
On behalf of the Firm / Organization and Seal**



(BASIC INFORMATION)

Pre-qualification criteria:

| | | |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1 | Name of the Contractor / Firm / Organization / Company. | |
| 2 | Official Correspondence address at with contact person's name, telephone number, mobile number, E-mail etc. (Mandatory for regular correspondence) | |
| 3 | Type of Firm / Organization, whether proprietorship, partnership or private limited company etc. | |
| 4 | Year of establishment | |
| 5 | Name of the Proprietor / Partners / Directors in Organization | a) b) c) d) |
| 6 | a) Details of Registration (Firm, Company etc) i. Registering Authority ii. Date iii. Number | |

Signature of the Contractor / Authorized person
On behalf of the Firm / Organization and Seal



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान कोलकाता
INDIAN INSTITUTE OF SCIENCE EDUCATION & RESEARCH (IISER), KOLKATA
Mohanpur Campus, Mohanpur - 741246, Nadia, West Bengal

ANNEXURE-III (Page 2 of 2)

| | | |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 7 | a) Details of Income Tax Permanent Account Number. b) Details of GST | |
| 8 | Details of transaction for submission of Cost of Bid (Please mention Bank Name & Branch, Transaction Ref. No, Date etc.) i) Cost of Bid Document(Rs.500/-) ii) Cost of EMD (Rs.1200/-) | |
| 9 | Bank Account Details of the Bidder (Account No. Bank Name & Branch, IFSC Code etc) (required for refunding any deposited money) | |

Signature of the Contractor / Authorized person
On behalf of the Firm / Organization and Seal



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान कोलकाता
INDIAN INSTITUTE OF SCIENCE EDUCATION & RESEARCH (IISER), KOLKATA
Mohanpur Campus, Mohanpur - 741246, Nadia, West Bengal

ANNEXURE - IV

Past Experience as per table given below:
(Use Extra Sheet if required)

| Sl.No. | Period of Contract | | Name of the organization with whom worked | Type Of Contract | Value of Contract | Documentary evidence attached in support |
|--------|--------------------|----|-------------------------------------------|------------------|-------------------|------------------------------------------|
| | From | To | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Signature of the Contractor / Authorized person
On behalf of the Firm / Organization and Seal



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान कोलकाता
INDIAN INSTITUTE OF SCIENCE EDUCATION & RESEARCH (IISER), KOLKATA
Mohanpur Campus, Mohanpur - 741246, Nadia, West Bengal

ANNEXURE-V

Schedule of quantities

Sub: Supply and fixing of under deck insulation at ICV and NSCB hostel in IISER Kolkata

| Sl. No. | Item Description | Unit | Qty. | Rate (Including GST) (In Rs.) | Amount (Including GST) (In Rs.) |
|----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------------------------------------|---------------------------------------|
| 1. | Supply and fixing of under deck insulation -25 mm thick,40-50 kg/cum density, class 'O' closed cell nitrile rubber insulation with one side aluminum foil pasting, suitable adhesive, joint shall be fixed with 3mmx50mm nitrile rubber tape and aluminum foil tape, fast nut fixing etc. in complete shape. Makes: Supreme, Aerocell, K-flex, armacell | Sqmtr | 40.00 | | |
| Total amount (Including GST) (In Rs.)= | | | | | |
| In word: | | | | | |

Signature of the Contractor / Authorized person
On behalf of the Firm / Organization and Seal