

Self appraisal report for Year (2023-24)

Auditor Agency: Sapna Chadah(Indian Institute of Public Administration)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Science Education and Research Kolkata

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	1.28	Fully Met – Disclosure complete https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								c.tab=0
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	1.28	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/	Fully Met	1.28	1.28	https://www.iiserkol.ac.in/web/en/about-us/	Fully Met	1.28	Brief History of the Institution has

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	Commissions constituted from time to time have been dealt				rti/rti-details/#gsc.tab=0			been provided, https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0 Details on Committees and statutory bodies are given https://www.iiserkol.ac.in/web/en/about-us/board-governors/
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	1.54	Provided in summary - To the point and easy to understand manner - https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf	Not Met	0	The Power and duties of other employees need to be disclosed
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/ef/46/ef4658da-e371-4ee6-ac41-7e63b12bf122/nit_amendment_act_2012.pdf	Fully Met	1.54	Act through which powers and duties are derived have been provided at https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf

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								serkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf delegation of power https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf Allocation of business rules (AOB) https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf

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1.2.4	Exercised	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/ef/46/ef4658da-e371-4ee6-ac41-7e63b12bf122/nit_amendment_act_2012.pdf	Fully Met	1.54	Act through which powers and duties are derived have been provided at https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcb24d-c1b6373b6958/delegation_of

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								power Allocation of business rules (AOB) https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf
1.2.5	Work allocation	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf	Fully Met	1.54	Allocation of business rules (AOB) [https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf]
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf	Fully Met	1.54	Briefly provided at the link https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf			c.in/web/en/about-us/rti/rti-details/#gsc.tab=0 the details of the process of decision making, outlining each decision-making process and decision making points and final decision making authority in the chain are provided under delegation of power https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf	Fully Met	1.54	Final decision making authority has also been provided in delegation of Authority https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/web/en/about-us/act-statutes/#gsc.tab=0	Fully Met	1.54	Related Act and guidelines – https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf https://www.iiserkol.ac.in/media/filer_public/a0/d7/a0d7c489-c0c6

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								-4447-adc0-27d72e8c0c8/act_22_26.pdf Allocation of business rules (AOB) https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	All jobs are processed in due time. The time for Decisions/approval of various sections/offices varies depending on the job nature.	Not Met	0	Time Limit has to be specified on the website as per the norms / citizen charter
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b	Fully Met	1.54	Delegation of Authority provided in detail at https://www.iiserkol.ac.in/media/fil

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					6958/delegation_of_authority_as_on_24_09_2015.pdf			er_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/web/en/academic/programmes/#gsc.tab=0	Fully Met	1.54	Various academic programmes offered provided at https://www.iiserkol.ac.in/web/en/academic/programmes/
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	1.54	In brief at: https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/ the Act and Statute for discharge of functioning have been uploaded on https://www.iiserkol.ac.in/media/filer_public/a

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								0/d7/a0d7c489-c0c6-4447-adc0-227d72e8c0c8/act_22_26.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://apply.iiserkol.ac.in/	Fully Met	1.54	Online application portal at https://apply.iiserkol.ac.in/ Application Portal of IISER Kolkata
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://apply.iiserkol.ac.in/	Not Met	0	Time-limit for achieving the targets as per standard need to be specified
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://www.iiserkol.ac.in/media/filer_public/74/a6/74a64ef4-0c39-498c-9b64-9ec3542	Fully Met	1.54	https://www.iiserkol.ac.in/media/filer_public/74/a6/74a64ef4-0c39-498c-9b64-9ec3542

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					618c1/grievance_cell.pdf			618c1/grievance_cell.pdf Grievance cell has been constituted and faculty/ staff and student can lodge their complaints with it. The composition of the committee, date of constitution and mechanism of filing complaint before the committee has been detailed at the link
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://www.iiserkol.ac.in/web/en/about-us/act-statutes/#gsc.tab=0	Partially Met	0.96	Very brief and general list: https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Only the Act which dealing with the Institute has been uploaded. The details of the other Rules and Guidelines dealing with Academic, Administrative and financial activities of the Institution need to be uploaded.
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://www.iiserkol.ac.in/web/en/about-us/act-statutes/#gsc.tab=0	Partially Met	0.96	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://www.iiserkol.ac.in/web/en/about-us/act-statutes/#gsc.tab=0 , https://www.iiserkol.ac.in/web/en/about-us/act-statutes/#g	Partially Met	0.96	Some of the Act/ Statutes/ Rules have been provided at: https://www.iiserkol.ac.in/media/filer_public/ef/46/ef4658da-e371-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					sc.tab=0			4ee6-ac41-7e63b12bf122/nit_amendment_act_2012.pdf https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf Allocation of business rules (AOB) https://www.iiserkol.ac.in/media/filer_public/5e/d0/5ed071f5-c789-4fcc-b24d-c1b6373b6958/delegation_of_authority_as_on_24_09_2015.pdf Academic Guidelines https://www.iiserkol.ac.in/web/en/academic/academic-guidelines/#gsc.t

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ab=0 However, complete list of the Acts, Rules, regulations, manuals dealing with the working of the Institute has to be provided ? Only list of some of the Rules/ Regulations/ manuals etc. are uploaded which are available. ? The complete text of the Acts, Rules, Regulations and manuals for discharge of administrative functions need to be disclosed ? There is need

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								to provide summary of the same in simple guide for easy understanding of the general public.
1.5.4	Transfer policy and transfer orders	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Partially Met	1.93	A very general statement has been provided at point 7. The same is incomplete https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/ Complete list of documents department wise should be given.
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Register as per NITSER Act. https://www.iiserkol.ac.in/media/filer_public/ef/46/ef4658da-e371-	Fully Met	3.85	As per NITSER Act-2007, the Registrar of the Institute shall be the custodian of

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					4ee6-ac41-7e63b12bf122/nit_amendment_act_2012.pdf			records. Section 18 https://www.iiserkol.ac.in/media/filer_public/ef/46/ef4658da-e371-4ee6-ac41-7e63b12bf122/nit_amendment_act_2012.pdf
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	0.96	Statutory bodies / Committees provided at https://www.iiserkol.ac.in/web/en/about-us/board-governors/ https://www.iiserkol.ac.in/web/en/about-us/board-governors/#gsc.tab=0 <ul style="list-style-type: none"> • gives composition of • Board of Governors • Finance Committee

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Senate • Building and Works Committee https://www.iiserkol.ac.in/media/filer_public/5a/2f/5a2f2067-651f-48df-965d-3df2609b2f29/tenure_board_councils_committees_2024.pdf NAD cell at https://www.iiserkol.ac.in/web/en/academic/nad-cell/ Details of all cells and committees at one place has to be provided https://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a362005f/iiser_statutes_first.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.2	Composition	Fully Met	0.96	0.96	https://www.iiserkol.ac.in/web/en/about-us/board-governors/#gsc.tab=0	Fully Met	0.96	https://www.iiserkol.ac.in/web/en/about-us/board-governors/ available at the link https://www.iiserkol.ac.in/media/filer_public/5a/2f/5a2f2067-651f-48df-965d-3df2609b2f29/tenure_board_councils_committees_2024.pdf
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	0.96	available at the link https://www.iiserkol.ac.in/media/filer_public/5a/2f/5a2f2067-651f-48df-965d-3df2609b2f29/tenure_board_councils_committees_2024.pdf The date of start of membership is indicated for

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Board of Governors, Finance Committee, Senate, Building and Works Committee
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	11.A of NITSER Act, https://www.iiserkol.ac.in/media/filer_public/ef/46/ef4658da-e371-4ee6-ac41-7e63b12bf122/nit_amendment_act_2012.pdf	Fully Met	0.96	available at the link https://www.iiserkol.ac.in/media/filer_public/5a/2f/5a2f2067-651f-48df-965d-3df2609b2f29/tenure_board_councils_committees_2024.pdf The term end date of membership is indicated for Board of Governors, Finance Committee, Senate, Building and Works Committee
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.iiserkol.ac.in/media/filer_public/ef/46/ef4658da-e371-4ee6-ac41-7e63b12bf122/nit_amendment_act_2012.pdf	Fully Met	0.96	Powers and

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					erkol.ac.in/media/filer_public/ef/46/ef4658da-e371-4ee6-ac41-7e63b12bf122/nit_amendment_act_2012.pdf			functions of Board is as per the provisions of section 13 of NITSER Act-2007. (b) In addition to the powers specified in the Act, the Board shall also perform other functions as specified in section 5 of IISER statute. (c) Powers and functions of senate is as per the provisions of section 15 of NITSER Act-2007. (d) In addition to the powers specified in the Act, the Board shall also perform

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								<p>other functions as specified in clause (2) of section 7 of IISER statute. (e) Powers and functions of Finance Committee is as per the provisions of clause (3) of section 8 of NITSER Act-2007. (f) Powers and functions of Finance Committee is as per the provisions of clause (3) of section 9 of NITSER Act-2007. http://www.iiserkol.ac.in/media/filer_public/1a/ab/1aab29eb-006d-47d5-9b08-3861a3620</p>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								05f/iiser_statutes_first.pdf
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	No	Fully Met	0.96	Clearly provided that it's not open to public https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	No	Fully Met	0.96	Clearly stated that minutes are not available to public https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/people/faculty/#gsc.tab=0 , https://www.iiserkol.ac.in/web/en/people/staff/#gsc.tab=0	Fully Met	3.85	Provided at For Faculty a the link https://www.iiserkol.ac.in/web/en/people/faculty/#gsc.tab=0 Department wise details of the faculty are

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					c.in/voip-directory/, https://www.iiserkol.ac.in/web/en/contact-us/address-phone-no/#gsc.tab=0			accessible https://www.iiserkol.ac.in/web/en/people/staff/#gsc.tab=0 provides details of the staff along with contact details
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/people/faculty/#gsc.tab=0 , https://www.iiserkol.ac.in/web/en/people/staff/#gsc.tab=0 , https://www.iiserkol.ac.in/voip-directory/ , https://www.iiserkol.ac.in/web/en/contact-us/address-phone-no/#gsc.tab=0	Fully Met	3.85	Provided at https://www.iiserkol.ac.in/web/en/people/faculty/#gsc.tab=0 https://www.iiserkol.ac.in/web/en/people/staff/#gsc.tab=0 https://www.iiserkol.ac.in/voip-directory/ https://www.iiserkol.ac.in/web/en/contact-us/address-phone-no/#gsc.tab=0
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	Point 23. https://www.iiserkol.ac.in/web/en/	Fully Met	3.85	The details are updated , Pay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					about-us/rti/suo-moto-disclosures/#gsc.tab=0			particulars of faculty members and non-teaching staff of IISER Kolkata (for the month of March, 2024) has been uploaded on https://www.iiserkol.ac.in/media/filer_public/47/d0/47d0049f-8e25-4999-b3f1-5300a6da43ce/paysheet_march_2024_regular_employees.pdf https://www.iiserkol.ac.in/media/filer_public/58/e3/58e3f039-46c4-48b4-a78a-3dc06f2064ec/march_2024_faculty.pdf https://www.iiserkol.ac.in/media/filer_public/9c/1b/9c1b38

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								31-6fd7-4904-a8c2-f94d122c9d53/march_2024_staff.pdf https://www.iiserkol.ac.in/media/filer_public/f3/df/f3df2ecd-2fe8-4b9d-90ad-d5e98b757bbe/march_2024_contractual.pdf
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	Point 23. https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0	Not Met	0	Not Met System of compensation as provided in its regulations to be specified.
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0	Fully Met	3.85	Provided at: https://www.iiserkol.ac.in/web/en/about-us/rti/details/#gsc.tab=0 point No 17 https://www.iiserkol.ac.in/web/en/about-us/rti/#gsc.tab=0

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0	Fully Met	3.85	Fully Met https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0 point No 17 https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0	Fully Met	3.85	Provided at: https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0 Point 15.
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0	Fully Met	3.85	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0 Point 15
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Partially Met	1.92	0.96	Employees are periodically deputed for	Not Met	0	Not Met Educational programmes in RTI, efforts

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					RTI trainings.			to encourage public authority to participate in these programmes and Training of CPIO/APIO needs to be conducted and uploaded on the website. In case Institute has conducted/ initiated seminar/workshops at the Institute or at any training institute to educate CPIO and other employee(s) about the provisions of RTI Act, 2005 and has encouraged the staff members to

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								participate in training workshops, the details of the same be uploaded on the website.
1.12.2	Efforts to encourage public authority to participate in these programmes	Partially Met	1.92	0.96	Employees are periodically deputed for RTI trainings.	Not Met	0	Not Met Educational programmes in RTI, efforts to encourage public authority to participate in these programmes and Training of CPIO/APIO needs to be conducted and uploaded on the website. In case Institute has conducted/ initiated seminar/workshops at the Institute or at any training

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								institute to educate CPIO and other employee(s) about the provisions of RTI Act, 2005 and has encouraged the staff members to participate in training workshops, the details of the same be uploaded on the website.
1.12.3	Training of CPIO/APIO	Partially Met	1.92	0.96	Employees are periodically deputed for RTI trainings.	Not Met	0	Not Met Educational programmes in RTI, efforts to encourage public authority to participate in these programmes and Training of CPIO/APIO needs to be conducted

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								and uploaded on the website. In case Institute has conducted/ initiated seminar/workshops at the Institute or at any training institute to educate CPIO and other employee(s) about the provisions of RTI Act, 2005 and has encouraged the staff members to participate in training workshops, the details of the same be uploaded on the website.
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://www.iiserkol.ac.in/media/filer_public	Fully Met	1.92	RTI guidelines in the form of pointers given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/c8/4b/c84b595f-e27b-4705-b5ab-5a6b2de2a678/12.pdf			at the link- https://www.iiserkol.ac.in/media/filer_public/c8/4b/c84b595f-e27b-4705-b5ab-5a6b2de2a678/12.pdf
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
Total			89	87		89	70	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gsc.tab=0	Fully Met	10.00	https://www.iiserkol.ac.in/media/filer_public/7b/f7/7bf7fe6e-007f-4711-8ede-5e6079111337/re_2023-24_be_2024-25_iiser-k.pdf budget estimates for 2024-25 and RE for 2023-24
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.iiserkol.ac.in/web/en/about-us/	Fully Met	10.00	https://www.iiserkol.ac.in/media/filer_public/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					annual-and-audit-reports/#gs.c.tab=0			/7b/f7/7bf7fe6e-007f-4711-8ede-5e6079111337/re_2023-24_be_2024-25_iiser-k.pdf budget estimates for 2024-25 and RE for 2023-24
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gs.c.tab=0	Fully Met	10.00	https://www.iiserkol.ac.in/media/filer_public/7b/f7/7bf7fe6e-007f-4711-8ede-5e6079111337/re_2023-24_be_2024-25_iiser-k.pdf budget estimates for 2024-25 and RE for 2023-24
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gs.c.tab=0	Fully Met	10.00	https://www.iiserkol.ac.in/media/filer_public/7b/f7/7bf7fe6e-007f-4711-8ede-5e6079111337/re_2023-24_be_2024-25_iiser-k.pdf budget estimates for 2024-25 and RE for 2023-24

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								-24_be_2024-25_iiser-k.pdf budget estimates for 2024-25 and RE for 2023-24
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	Annual Reports. https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gsc.tab=0	Fully Met	10.00	Annual Accounts and Annual Report for the F.Y. 2023-24-The Audited Financial Statements and Annual Report for the F.Y. 2023-24 shall be available for disclosure and upload on completion of Audit (CAG), receipt of subsequent report from CAG and on placement in both the houses of the Parliament. https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gsc.tab=0

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							https://www.iiserkol.ac.in/media/filer_public/92/28/92288fbe-9906-4adf-9f4f-5eb9d147d353/annual_accounts_report_2023-24.pdf Information available in Institute annual report for earlier year https://www.iiserkol.ac.in/media/filer_public/1b/04/1b042e6b-95d4-435f-913c-db0168d5b052/annual_report_2021-22.pdf Audit Report for 2021-22 https://www.iiserkol.ac.in/static/images/iiserk/reports/audit-report-2021-22.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.2.1	Budget	Fully Met	16.67	16.67	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gs.c.tab=0	Not Met	0	Not Met The budget allocated for foreign and domestic tours needs to be mentioned.
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0	Fully Met	16.67	Details of tour by Director and officials of the rank of Joint Secretary & above for the year 2023-24 available at https://www.iiserkol.ac.in/media/filer_public/b9/48/b94864e2-ceb2-4022-abf1-5febf5962669/director_travel_details_2023-24.pdf ? Period of Visit ? No. of People included ? Expenditure incurred ? The budget

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								allocation for such visits should also be uploaded At present the information is being uploaded on yearly basis, Endeavour should be made to upload the information on quarterly basis.
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0	Fully Met	16.67	Fully met Tenders have been uploaded on https://www.iiserkol.ac.in/web/en/announcements/tender/#gsc.tab=0 details of the bid providing details of work order, rate, agency etc https://www.iiserkol.ac.in/web/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								en/about-us/rti/suo-moto-disclosures/#gsc.tab=0 point 1 Details of Purchase Order issued from General/Institute Fund during FY 2023-24 https://www.iiserkol.ac.in/media/filer_public/54/96/5496a1df-6afc-4dfa-9bb4-30a8d7745a5f/sp_2023-24.pdf Work Order details for Civil works at IWD section F.Y. 2023-2024 https://www.iiserkol.ac.in/media/filer_public/0f/31/0f31b023-9a3b-457d-a5c3-fe501cb6c4a3/iwd_2023-24.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	100% Tuition fee waiver is given to the SC/ST students only. https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Not Applicable	0	Not Applicable
2.3.2	Objective of the programme	Fully Met	6.25	6.25	100% Tuition fee waiver is given to the SC/ST students only. https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Not Applicable	0	Not Applicable
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	100% Tuition fee waiver is given to the SC/ST students only. https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Not Applicable	0	Not Applicable
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	100% Tuition	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					fee waiver is given to the SC/ST students only. https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0			
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	100% Tuition fee waiver is given to the SC/ST students only. https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Not Applicable	0	Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	100% Tuition fee waiver is given to the SC/ST students only. https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Not Applicable	0	Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	100% Tuition fee waiver is given to the	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					SC/ST students only. https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0			
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	100% Tuition fee waiver is given to the SC/ST students only. https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Not Applicable	0	Not Applicable
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gsc.tab=0	Not Applicable	0	Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gsc.tab=0	Not Applicable	0	Not Applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted	Fully Met	25	25.00	100% Tuition	Not Met	0	Details of

[illegible]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	Audit Reports. https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gs.c.tab=0	Partially Met	25.00	CAG Paras and reply for Year 2021-22 has been uploaded on https://www.iiserkol.ac.in/media/filer_public/02/0b/020b922b-5265-435b-81da-158692b1aa3b/cag_para_2021-22.pdf There is need to upload the action taken reports (ATRs). The CAG audit for 2022-23 is yet to be conducted https://www.iiserkol.ac.in/media/filer_public/b7/01/b70195c6-8162-4573-828d-4d5b342bdda2/cagparas_2022-23.pdf CAG audit

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								for the year 2023-24 is yet to be conducted https://www.iiserkol.ac.in/media/filer_public/6e/f2/6ef28980-b40c-474b-9a07-efda689e9b51/cag_params_2023-24.pdf
Total			300	300		200	108	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

[illegible]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.iiserkol.ac.in/ For internal use, http://intranet.iiserkol.ac.in/wiki/Main_Page	Fully Met	50.00	The following methods are also adopted by the Institution for the dissemination of the information: • Institute website (www.iiserkol.ac.in) • Notice Boards • Printed Manuals • Press Releases • Advertisements
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	25.00	Provided at: https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/
3.4.2	Information manual/handbook available in Printed format	Partially Met	25	12.50	On request, printed and provided.	Not Met	0	Not met It needs to be specified on the website whether the RTI manual is available in

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL printed form or not
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	All materials available in the Institute are free of cost. Printed one are chargeable.	Not Met	0	Not met In case it is available in the printed form, whether the same is accessible free or ta reasonable cost.
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	All materials available in the Institute are free of cost. Printed one are chargeable at a reasonable price.	Not Met	0	Not met
Total			150	138		150	75	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	www.iiserkol.a c.in	Fully Met	14.29	Fully Met
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://www-iis erkol-ac-in.translate.google.com/web/en/?_x_tr_sl=en&_x_tr_tl	Partially Met	7.15	Website in Hindi language is there. Some of the

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					=hi			information is available in Hindi but much of the information is in English
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	09/05/2024	Fully Met	28.57	Last Updated: 09/05/2024 https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	www.iiserkol.ac.in	Not Met	0	The details of the documents in the electronic form must be provided, which should indicate the title of the record and its location / link at which the same is accessible
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	www.iiserkol.ac.in	Not Met	0	Not met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3.3	Location where available	Fully Met	9.52	9.52	www.iiserkol.ac.in	Not Met	0	Not met
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	PIO may be approached.	Not Met	0	Point 16 - Library of the Institute is primarily meant for the faculty, students and staff of the Institute. It is not open to public. https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0 point 16
4.4.2	Details of information made available	Fully Met	7.14	7.14	The relevant information can be obtained by any citizen from the Public Information Officer (PIO)	Not Met	0	Not Met - No facility for citizen to inspect documents.
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	Proactive Disclosures Last Updated: 09/05/2024	Not Met	0	Not met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>Information under Right to information Act, 2005 {in pursuance of Section 4(1) (b) of the RTI Act} 1.</p> <p>ABOUT THE ACT: Name & Title of the Act</p> <p>Right to Information Act, 2005 (PDF)</p> <p>Definition</p> <p>Right to Information means the right to:</p> <p>1.inspection of work, documents, records 2. taking notes, extracts or, certified copies of documents or records; 3. taking certified samples of</p>			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					material; 4. obtaining information in the form of diskettes, floppies, tapes, video cassettes or in any other electronic mode or through printouts where such information is stored in a computer or in any other device subject to relevant provisions in this regard . RTI Guidelines (PDF) Objective/purpose of the Act To provide available information of the Institute as per			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					provisions of RTI Act to the Indian citizen on payment of prescribed fees. Users Citizens of India. 2. THE PARTICULARS OF ITS ORGANIZATION, FUNCTIONS AND DUTIES: Name and address of the Institute: Indian Institute of Science Education and Research (IISER) Kolkata Mohanpur – 741 246 Dt. Nadia, West Bengal. Head of the organization: : Prof. Prasanta K. Panigrahi, Director			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Objective of the Institute: The primary objective of IISER Kolkata is to impart quality science education and to carry out research in basic and frontier areas of science involving both undergraduate and postgraduate students, in an intellectually vibrant atmosphere. Through borderless and flexible education programmes involving multi-disciplinary as well as inter-disciplinary			

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					curriculum, IISER Kolkata provides an unparalleled opportunity for young students to experience the excitements of research in basic sciences. In essence, IISERs are devoted to both teaching and research in an integrated manner – thus nurturing both curiosity and creativity. Subject to the provisions of this Act, IISER Kolkata shall exercise the following powers and perform the			

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					following duties, namely:- a) to provide for instruction and research in such branches of engineering and technology, management, education, sciences and arts, as the Institute may think fit, and for the advancement of learning and dissemination of knowledge in such branches; b) to hold examinations and grant degrees, diplomas and other academic			

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					distinctions or titles; c) to confer honorary degrees or other distinctions; d) to fix, demand and receive fees and other charges; e) to establish, maintain and manage halls and hostels for the residence of students; f) to supervise and control the residence and regulate the discipline of students of the Institute and to make arrangements for promoting their health, general welfare and cultural and			

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					corporate life; g) to provide for the maintenance of units of the National Cadet Corps for the students of the Institute; h) to institute academic and other posts with the prior approval of the Central Government, and to make appointments thereto excluding the Director; i) to frame Statutes and Ordinances and to alter, modify or rescind the same; j) to deal with any property belonging to			

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					or vested in the Institute in such manner as the Institute may deem fit for advancing the objects of the Institute; k) to receive gifts, grants, donations or benefactions from the Government and to receive bequests, donations and transfers of movable or immovable properties from testators, donors or transferors, as the case may be; l) to co-operate with educational or other institutions in any part of the			

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					world having objects wholly or partly similar to those of the Institute by exchange of teachers and scholars and generally in such manner as may be conducive to their common objects; m) to institute and award fellowships, scholarships, exhibitions, prizes and medals; n) to undertake consultancy in the areas or disciplines relating to the Institute; and o) to do all such things as may be necessary,			

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					<p>incidental or conducive to the attainment of all or any of the objects of the Institute.</p> <p>Brief history of the Institute:</p> <p>The Indian Institute of Science Education and Research (IISER) Kolkata was established in 2006 by the Ministry of Human Resource Development (MHRD), Government of India, based on the recommendation of the Scientific Advisory Council to the Prime Minister (SAC-PM).</p>			

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					<p>This initiative was a part of the Government's effort to set up a number of new academic institutions of international standard that would train specialized manpower in basic sciences and allied technologies. The first two Institutes established under this initiative were IISER Kolkata and IISER Pune in 2006, IISER Mohali in 2007, IISER Bhopal and IISER Thiruvananthapuram in 2008</p>			

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					<p>followed by IISER Tirupati and IISER Berhampur in the year 2015 and 2016. The foundation stone of the Institute was laid by the then Hon'ble Prime Minister of India on 11 July 2006 at Saha Institute of Nuclear Physics. IISER Kolkata started its journey with 38 students of the first-batch of BS-MS dual degree programme. Their classes started on 16 August 2006 in the transit campuses located in the Indian</p>			

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					Institute of Technology (IIT) Kharagpur Extension Centre and National Institute of Technical Teachers Training and Research (NITTTR) at Salt Lake, Kolkata. In 2009 the Institute shifted lock, stock, and barrel to the transit campus located in the premises of Bidhan Chandra Krishi Viswavidyalaya, West Bengal University of Animal and Fishery			

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					Sciences and Animal Resource Development at Mohanpur, Dist. Nadia, West Bengal, nearby to our permanent campus. The Institute started functioning from its own campus from the autumn semester of 2014. Vision/ Mission: The basic idea of IISER is to create research Universities of the highest calibre in which teaching and education will be totally integrated with the state			

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					of the art research. These Universities are devoted to Undergraduate and Postgraduate teaching in sciences in an intellectually vibrant atmosphere of research. One of the important objectives of creating these Universities is to make education and careers in basic sciences more attractive by providing opportunities in integrative teaching and learning of sciences and break the			

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					<p>barriers of traditional disciplines.</p> <p>Main activities, duties and Functions of the Institute:</p> <p>IISER Kolkata in an institute of national Importance created by the Parliament through the National Institute of Technology, Science Education and Research (NITSER) Act, 2012. Subject to the provisions of this Act, the Institute shall</p> <p>(i) impart quality science education and carry out</p>			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					research in basic and frontier areas of sciences involving both undergraduate and postgraduate students leading to award of BS-MS dual degree, Integrated PhD and PhD; (ii) undertake sponsored research and consultancy; (iii) organize conferences, seminars, short-term courses; (iv) and to do all such things as may be necessary, incidental or conducive to the attainment of the			

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					<p>objective of the Institute.</p> <p>Organizational Structure: Organization_Chart.jpg</p> <p>Mechanism available for monitoring the service delivery and public grievance resolution:</p> <p>The monitoring is done through the different Committees and the Board of Governors.</p> <p>Institute Working hours: 9:00 AM to 1:00 PM – lunch break– 1:30 PM to 5:30 PM</p>			
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	Mr. Chinmay Sarkar, Deputy	Not Met	0	Not met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Registrar (Offg.) & PIO, https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0			
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://www.iiserkol.ac.in/media/filer_public/74/a6/74a64ef4-0c39-498c-9b64-9ec3542618c1/grievance_cell.pdf	Fully Met	3.57	https://www.iiserkol.ac.in/media/filer_public/74/a6/74a64ef4-0c39-498c-9b64-9ec3542618c1/grievance_cell.pdf Grievance cell has been constituted and faculty/ staff and student can lodge their complaints with it. The composition of the committee, date of constitution and

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								mechanism of filing complaint before the committee has been detailed at the link
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://www.iiserkol.ac.in/rtiqa/	Fully Met	3.57	https://www.iiserkol.ac.in/rtiqa/ the RTI Applications and Appeals received and their Responses updated information upto 2023-24 1st quarter has been uploaded on the link https://www.iiserkol.ac.in/rtiqa/
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0	Fully Met	3.57	The projects completed upto 2022-23 have been uploaded on the following link https://www.iiserkol.ac.in/rtiqa/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								w.iiserkol.ac.in/media/filer_public/f8/1c/f81c7d58-5bfe-4657-a5ae-769fee277e56/list_completed_schemes_2023-24.pdf
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0	Fully Met	3.57	List of schemes/ projects/ programme underway has been uploaded on https://www.iiserkol.ac.in/media/filer_public/4a/5d/4a5db7e0-f0c6-411c-8a12-6ea4579969e9/list_ongoing_project_scheme_2023-24.pdf
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0	Fully Met	3.57	Details of all contracts entered into including name of the contractor,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								amount of contract and period of completion of contract https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0 at S. NO. 1, 18 https://www.iiserkol.ac.in/media/filer_public/fb/d9/fbd95524-0419-4f68-831c-60da0bbc3a38/details_of_contract_2023-24.pdf https://www.iiserkol.ac.in/media/filer_public/54/96/5496a1df-6afc-4dfa-9bb4-30a8d7745a5f/sp_2023-24.pdf https://www.iiserkol.ac.in/media/filer_public/0f/31/0f31b023-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								9a3b-457d-a5c3-fe501cb6c4a3/iwd_2023-24.pdf
4.5.6	Annual Report	Fully Met	3.57	3.57	https://www.iiserkol.ac.in/web/en/about-us/annual-and-audit-reports/#gsc.tab=0	Fully Met	3.57	https://www.iiserkol.ac.in/media/filer_public/1b/04/1b042e6b-95d4-435f-913c-db0168d5b052/annual_report_2021-22.pdf Annual Report for 2021-22
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://www.iiserkol.ac.in/web/en/about-us/rti/rti-details/#gsc.tab=0	Fully Met	3.57	Frequently Asked Questions (FAQs) on RTI Act https://www.iiserkol.ac.in/media/filer_public/d7/b5/d7b55db4-c591-4e38-ab90-c482757d10

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								5d/faq.pdf Frequently Asked Questions (FAQ) related to IISER Kolkata G-Suite Accounts http://www.iiserkol.ac.in/media/filer_public/7e/89/7e89ac64-c1bb-411a-a565-dbd42e46d384/gsuite-faq.pdf
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0	Partially Met	1.79	Partially Met - Only RFD document is uploaded on link - https://www.iiserkol.ac.in/media/filer_public/a2/3f/a23f9735-b199-467c-a55d-95d719f49d3f/rfd_06_05_2011.pdf
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0	Fully Met	14.29	Details of RTI

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0	Fully Met	28.57	Details of questions asked and replies given for the year 2023-24, have been uploaded on the following links https://www.iiserkol.ac.in/media/filer_public/e0/ef/e0ef4ee6-c25b-4c3f-a1fe-884eae2091f5/parliamentary_questions_answers_2023-24.pdf
Total			200	200		200	134	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0	Fully Met	20.00	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0 Point No 20
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the	Fully Met	20	20.00	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0	Fully Met	20.00	The Audit report for the

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	audit carried out				b/en/about-us/rti/rti-details/#gsc.tab=0			year 2022-23 has been uploaded on the website. https://www.iiserkol.ac.in/media/filer_public/03/78/037886c7-3d5d-440a-8f6b-dc6cdc8b68bb/rti_audit_report_2022-23.pdf
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0	Fully Met	20.00	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gsc.tab=0 point 21 the details of Nodal Officer, Date of appointment, (a) Name & Designation of the officer has been provided in the point No. 21 of the e- manual.
5.1.4	Consultancy committee of key stake holders for	Not Met	20	0	empty	Not Met	0	Not met

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	www.iiserkol.ac.in	Fully Met	25.00	Most of the information related to IISER Kolkata and its activities is uploaded on the website
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Partially Met	12.5	6.25	In process	Not Met	0	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0 Point 22- says in process
6.2.2	Does the website show the certificate on the Website?	Partially Met	12.5	6.25	In process	Not Met	0	https://www.iiserkol.ac.in/web/en/about-us/rti/suo-moto-disclosures/#gs.c.tab=0 Point 22- says in process
Total			50	38		50	25	
Grand Total			889	823		789	472	