

Advertisement No: IISER-K/VP/Admin./2024-25/02

Date: 22/05/2024

Indian Institute of Science Education and Research (IISER) Kolkata, invites applications from Indian Citizens for the following temporary positions in a DAE sponsored project “Vigyan Pratibha”.

The positions are purely temporary and hiring will be on a contractual basis. Initially the appointment will be given for one year, which is extendable based on review of performance every year and availability of funds in the project. Interested and eligible candidates are requested to apply and submit the filled in application in the prescribed Google form only.

All eligible candidates should submit original scanned copy of Date of Birth proof, mark sheets, certificates/testimonials & complete CV with photo as an attachment in a single **PDF** format. Shortlisted candidates will be announced on the IISER Kolkata website and the candidates will receive call letters mentioning the date and time of the interview via email. **No TA/DA is admissible for appearing for the interview.**

The eligibility criteria and number of tentative positions are given below:

Sl. No. 01	<b>Name of the project</b>	<b>Vigyan Pratibha</b>
	Expected number of positions	PROJECT SCIENTIFIC OFFICER- B – 1 post
	Consolidated pay (includes HRA)	Rs.77,000 per month
	Essential Qualifications	<ol style="list-style-type: none"><li>1. Full-time M.Sc./ M.S. (in any stream of Science or Mathematics or related disciplines) from a recognized University/Institute with an aggregate of 60% marks or equivalent CGPA. OR Full time B.E./ BTech. in any branch of Engineering from a recognized University/Institute with an aggregate of 60% marks or equivalent CGPA.</li><li>2. Two (2) years post qualification experience in the field of educational material development, teaching, education research, outreach and social or developmental projects.</li><li>3. Ability to read, write and speak proficiently in English and Bangla.</li><li>4. Should be proficient with MS Word, Excel, Power Point or equivalent open-source software.</li><li>5. Willingness to travel to schools and institutions in different parts of West Bengal and nearby states.</li></ol>
	Desirable Qualifications	<ol style="list-style-type: none"><li>1. The candidate should have an experience in teaching/ scientific writing/ development of educational activities.</li><li>2. Ability to engage with the learning needs of Indian students and also working with rigorous scientific and mathematical content.</li><li>3. Experience of basic laboratory safety protocols, high school level science experiments and the ability to design and conduct laboratory sessions.</li><li>4. Should also have experience with website management (uploads, download, data handling).</li></ol>
Age limit	35 years	

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P C Ray Lecture Hall Complex, 3<sup>rd</sup> Floor, Email ID: vigyanpratibha@iiserkol.ac.in

	Duration	12 Months
	Job Description	<ol style="list-style-type: none"> <li>To contribute towards the development of challenging learning units for science and mathematics and field testing them in different schools, teacher professional development and working with in-service teachers on a regular basis.</li> <li>Organizing and helping in conducting science camps, school visits, teacher workshops.</li> <li>Conducting school visits and communicating with the teacher participants on a regular basis.</li> <li>The work requires strong academic competence, the ability to interact with teachers and students in different schools (urban, rural, and tribal), and sensitivity toward the learning needs of students from diverse backgrounds in the country.</li> <li>Any other work assigned by the supervisor under the Vigyan Pratibha Project</li> </ol>

Sl. No. 02	Name of the project	Vigyan Pratibha
	Expected number of positions	PROJECT SCIENTIFIC ASSISTANT- B – 1 post
	Consolidated pay (includes HRA)	Rs.58,400 per month
	Essential Qualifications	<ol style="list-style-type: none"> <li>Full-time BSc. / B.S. (in any stream of Science or Mathematics) from a recognized University/Institute with an aggregate of 60% marks or equivalent CGPA.</li> <li>0- 1 year post qualification experience in the field of educational material development, teaching, education research and social or developmental projects.</li> <li>The candidate should be able to read, write and speak in English, Bangla and/or Hindi.</li> </ol>
	Desirable Qualifications	<ol style="list-style-type: none"> <li>M.Sc. (in any stream of Science or Mathematics) with an aggregate of 60% marks or equivalent CGPA as well as in Graduation.</li> <li>The candidate should have an experience in teaching/ scientific writing/ development of educational activities; basic knowledge of common word processing and data analysis software such as MS-Office, Libre-office, etc.</li> <li>Good proficiency in the English language and writing skills in English and/or any other regional language.</li> <li>Ability to engage with the learning needs of Indian students and also working with rigorous scientific and mathematical content.</li> </ol>
	Age limit	35 years
	Duration	12 Months
	Job Description	<ol style="list-style-type: none"> <li>To contribute toward the development of challenging learning units for science and mathematics and field testing them in different schools, teacher professional development and working with in-service teachers on a regular basis.</li> <li>The work requires strong academic competence, the ability to interact with teachers and students in different schools (urban, rural, and tribal), and sensitivity toward the learning needs of students from diverse backgrounds in the country.</li> <li>To work with teachers in schools in online mode + through school visits across the state for implementation of project activities in the school.</li> <li>To contribute to the writing of project reports, maintenance of documents related to the project, helping with workshops and science camps.</li> <li>Any other work assigned by the supervisor under the Vigyan Pratibha Project</li> </ol>

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Sl. No. 03	Name of the project	Vigyan Pratibha
	Expected number of positions	PC (CLERK) – 1 post
	Consolidated pay (includes HRA)	Rs. 37,700 per month
	Essential Qualifications	<ol style="list-style-type: none"> <li>1. Full time Graduate in any discipline with aggregate of 50% marks or equivalent CGPA of any recognized University/ Institute.</li> <li>2. 4 years of work experience in Administration/ Academic &amp; Examination/ Outreach activities.</li> <li>3. Basic knowledge of use of personal computers and applications- supported by certificate from the government recognized institutions.</li> <li>4. The candidate should be able to read, write and speak in Bangla and/or Hindi</li> </ol>
	Desirable Qualifications (Candidates should have experience in any one or more of the following areas)	<ol style="list-style-type: none"> <li>1. Minimum 1-year duration Diploma in Computer Application from any recognized organization.</li> <li>2. Experience in organizing outreach events, science fairs, etc.</li> <li>3. Exposure to GeM based purchase</li> <li>4. Master degree in any stream</li> <li>5. Ability to communicate in English.</li> </ol>
	Age limit	35 years
	Duration	12 Months
Job Description	<p>Responsible for execution of all (1) administrative and accounts related matters including procurement          (2) logistics for outreach activities, various local School/College/University Visit and field work          (3) To handle TA/DA of visiting participants, logistic arrangements related to canteen, accommodation etc.          (5) To work in registration of participants, documents filing and photography          (6) Day-to-day office work and outdoor activities          (7) To coordinate and follow up with different internal departments          (8) Any other work assigned by the supervisor under the Vigyan Pratibha Project.</p>	

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## General Instruction Terms & Conditions

1	All short-listed candidates will be intimated the date of interview in the website of the Institute and they are advised to follow the website regularly. Call letters for the interview will be sent by email only.
2	Incomplete applications will be rejected.
3	The last date for submission of application is midnight, <b>the 7<sup>th</sup> June, 2024.</b>
4	If a candidate is not found eligible, his/her candidature will be canceled at any stage. It may also be noted that even if a candidate qualifies and subsequently it is found that he/she does not fulfill the eligibility criteria, his/her candidature will be canceled.
5	The competent Authority reserves the right to reject any or all applications without assigning any reason whatsoever.
6	All mark sheets, certificates/testimonials attachments to be made in <b>one file</b> in Portable document format (.pdf ) only.
7	Chronologically arranged attachments followed by: I. CV with Photograph II. Age proof (Madhyamik or equivalent admit card) III. Educational qualifications all marksheet starting from lowest to highest order basis original scan copy must be submitted IV. Work experience certificate V. Address proof (Voter/Aadhar card/Passport etc.)
8	Candidates can apply for only one position. The candidature will be rejected if the same candidate applies for more than one position. A candidate appearing for interview at a higher position may be considered for a lower position by the committee, if they find the candidate suitable for the same.
9	Shortlisted candidates are requested to bring a self-attested copy of the submitted document along with their CV to which a photograph is attached at the time of interview.
10	No accommodation or travel support will be provided for attending the interviews, which will be in-person only.
11	Click here for the application form: <a href="https://forms.gle/kCA6oJxSNiztwA5P7">https://forms.gle/kCA6oJxSNiztwA5P7</a>

Scan here



Dr. Anindita Bhadra  
Principal Investigator

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ভারতীয় বিজ্ঞান শিক্ষা ও গবেষণা প্রতিষ্ঠান কলকাতা  
भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान कोलकाता  
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