



Indian Institute of Science Education and Research Kolkata

Mohanpur Campus, Mohanpur-741252

Dist. Nadia, West Bengal

NOTICE INVITING TENDER

Director, Indian Institute of Science Education and Research Kolkata, Mohanpur campus, Mohanpur 741252, Nadia invites sealed tender in two parts for below mentioned work from eligible manufacturers/Authorized Dealers.

Name of work	Supply, installation, testing and commissioning of split type stand air conditioner at FESEM lab in A J C Bose Research Complex	
NIT No.	IISER-K/IWD/Elect./Stand AC FESEM/20-21/08	Date: 28-12-2020
Mode of Submission of Bids	Bidding documents can directly be downloaded from institute website https://www.iiserkol.ac.in/web/en/announcements/tender The Bidder should deposit the EMD & cost of tender paper through NEFT/RTGS separately in the bank account number given below and obtain acknowledgment of the transactions. Self signed copy of these acknowledgments should be submitted with the tender.	
Important Dates		
Publishing Date	28.12.2020	After 15:00 Hrs
Bid Submission Start Date	28.12.2020	After 15:00 Hrs
Bid Submission End Date	11.01.2021	Upto: 15:00 Hrs
Bid Opening Date	12.01.2021	11:00 Hrs
EMD	Rs. 2000/-	
Cost of BID Document	Rs.500/-	
Bank Account Details of the Institute	NAME OF THE ACCOUNT HOLDER: IISER KOLKATA ACCOUNT NUMBER: 089301000011530 IFS CODE OF THE BRANCH: IOBA0000893 BANK NAME: INDIAN OVERSEAS BANK BRANCH: Salt lake	
Place of opening of Bids	Institute Works Department, Prefab Building (Block C), IISER-Kolkata, Mohanpur Campus, Nadia.	
Contact Details	For technical clarification/help regarding submission of the tender please contact to IWD office, Prefab C03, Mohanpur campus, Mohanpur-741252, Tel: 033-61360000 (Extn. 1184)	

Superintendent Engineer (IWD)
(For and on behalf of Director IISER Kolkata)



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Eligibility: The Bidder should have executed one similar type of work of value not less than 1 lakh or two similar works not less than 0.5 lakh or three similar works not less than 0.4 lakh in last three financial years and must have turnover of Rs. 0.3 lakh in last three financial years. The bidder should have completed such type of work in any Govt. /Reputed organization. Documents must be submitted with tender.

Documents: Tender paper in complete shape signed in all the pages with the filled in item rate should be submitted along with the competitive and justified rate with specification & makes including all relevant documents like copies of **Registration certificate, PAN no. ,Dealership, GST Registration, Trade License, IT Return for last three financial year, work experience certificate** etc., in a sealed cover addressed to the undersigned super scribing the name of work so as to reach within **11.01.2021 upto 15:00 hrs** positively. Late submission or any postal delay will not be accepted.

Terms and conditions:

1. The earnest money deposit and tender paper cost have to be submitted in the form of NEFT/RTGS only. The earnest money will be refunded to all the bidders and successful bidder should submit the performance security 3% of the contract value in the form of cheque/DD/PBG as bank guarantee in the name of Superintendent Engineer, IWD, IISER Kolkata within 15 days after issuing of intimation letter to the contractor. Cost of tender papers will not be refunded. Also vendor should submit the bank details for refund of the earnest money with tender documents.
2. The work should be started immediately after issuing of the work order.
3. The quoted amount should be inclusive of all taxes, duties, transportation charges etc. and is to be written clearly both in figure and in words.
4. All the tools and tackles should be provided by the vendor.
5. Vendor should take care the existing property of the institute. Any damage during the work, the vendor is responsible for pay /Institute should deduct the amount from the bill.
6. Vendor should responsible for any injuries to the workers during the work.
7. The work order may be awarded on the basis of the competency and reliability of the bidder and quoted offer and it is not necessarily to award the contract to the lowest bidder.
8. The complete tender may be sent by post to the above mentioned address captioned **“Supply, installation, testing and commissioning of split type stand air conditioner at FESEM lab in A J C Bose Research Complex”**. The envelope should be addressed to **The Superintendent Engineer (IWD)**. The sealed tender documents should be reached to **“Dispatch section, C V Raman AAC bldg., Mohanpur-741252, Indian Institute of Science Education and Research Kolkata** “office on or before schedule date and time.
9. All the above said relevant documents with NEFT/RTGS details scanned copies must be reached to the above said address within scheduled date and time.
10. The rates quoted by the Contractor shall include for supplying materials and labour necessary for completing the work in the best and most workmanship like manner to the satisfaction of the Institute and for maintaining the same. The rates shall be complete in all respects also including cost of materials, erection, fabrication, labour, supervision, tools and plant, transport, sales and other taxes royalties, duties and materials, contingencies, breakage, wastage, sundries, scaffoldings, etc., on the basis of works contract. The rates quoted shall include all taxes, duties, transport, supervision, GST or any other levies applicable under the statute including comprehensive warranty obligation as mentioned in the BOQ. The rates quoted by the Contractor shall be net so as to include all requirements described in the contract agreement and no claim whatsoever due to fluctuations in the price of material and labour will be entertained. No change in unit rate will be admissible on any variation of quantity.



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- 11. Completion period:** The contractor should complete the work within 30 days after handing over of the site. No extension shall be granted to the contractor unless the reasons are beyond his control and the engineer in-charge is satisfied with the reasons.
- 12. Warranty period:** The contractor should carry 1 year warranty on machine. During warranty period the vendor should attend any kind of fault within 24 hrs after lodging the complain. Otherwise the institute has right to deduct the chargeable amount form the security money. The vendor will take responsibility to repairing/rectification of the machine. Department will not directly communicate to OEM for any kind of fault.
- 13. Scope of work**
- a. The vendor should take approval of the air conditioning unit as per BoQ specifications and after approval from department the concern vendor will start the work.
 - b. Wall core cutting, drilling, welding and saddling etc in contractor scope of work.
 - c. The indoor and outdoor iron stand should be painted.
 - d. Carrying /lifting of AC unit one place to another place.
 - e. Proper insulation on copper pipe with wrapper.
 - f. Saddling on copper pipe.
 - g. Split AC fixing and complete installation.
 - h. Indoor to outdoor cable laying.
 - i. Providing of drain line.
 - j. Gas charging.
 - k. Remote testing with battery.
 - l. Copper pipe leakage testing.
 - m. Electrical connection and necessary testing.
- 14. Bid validity:** The price shall valid till 120 days after opening of the tender.
- 15. Payment:** The vendor should submit the bill after completion of the entire work. The already deposited performance security keeps as security deposit for one year after submission of completion/warranty certificate to the department. After successful completion of one year the security deposit may release.
- 16.** The vendor should submit the necessary test certificate, warranty certificate and measurement sheet to the department after completion of work.

Please note that the Competent Authority reserves the right to reject any or all tenders without assigning any reason whatsoever.

**Superintendent Engineer
Institute Works Department
(For and on behalf of Director IISER Kolkata)**



Acceptance of terms and conditions by the bidder

To
The Superintendent Engineer
Institute Works Department
IISERKOLKATA
Mohanpur-741252

Sub: Supply, installation, testing and commissioning of split type stand air conditioner at FESEM lab in A J C Bose Research Complex.

Dear Sir,

We have carefully examined all the tender documents including main terms and conditions and I/we the undersigned hereby submit the tender for the above cited work with price bid in conformity with the said Tender documents. We undertake that if our tender is accepted, we will commence the work immediately and complete the same within specific time from the date of issue of Work Order.

The corrigendum(s) issued from time to time by your organization too have also been taken into consideration, While submitting this acceptance letter.

I /We hereby unconditionally accept the tender terms and conditions of above mentioned tender Document/corrigendum(s) in it's entirety.

It is certified that we have not been black-listed in any of the Government Department.

**Signature of the Contractor / Authorized person
on behalf of the Firm / Organization and Seal**



(BASIC INFORMATION)

ANNEXURE-I (Page 1 of 2)

Pre-qualification of contractors for electrical maintenance:

1	Name of the Contractor / Firm / Organization / Company.	
2	Official Correspondence address at with contact person's name, telephone number, mobile number, E-mail etc. (Mandatory for regular correspondence)	
3	Type of Firm / Organization, whether proprietorship, partnership or private limited company etc.	
4	Year of establishment	
5	Name of the Proprietor / Partners / Directors in Organization	a) b) c) d)
6	a) Details of Registration (Firm, Company etc) i. Registering Authority ii. Date iii. Number b) Details of Electrical license i. Registering Authority ii. Reg No. iii. Date of issue. iv. Date of expiry.	

Signature of the Contractor / Authorized person



on behalf of the Firm / Organization and Seal

ANNEXURE-I (Page 2 of 2)

7	a) Details of Income Tax Permanent Account Number. b) Details of GST	
8	Details of transaction for submission of Cost of Bid/EMD (Please mention Bank Name & Branch, Transaction Ref. No, Date etc.) i) Cost of Bid Document(Rs. 500/-)	
	ii) EMD (Rs. 2000/-)	
9	Bank Account Details of the Bidder (Account No. Bank Name & Branch, IFSC Code etc) (required for refunding the Cost of EMD of the unsuccessful Bidders)	

**Signature of the Contractor / Authorized person
on behalf of the Firm / Organization and Seal**



ANNEXURE - II

Past Experience as per table given below:

(Use Extra Sheet if required)

Sl. No.	Period of Contract		Name of the organization with whom worked	Type Of Contract	Value of Contract	Documentary evidence attached in support
	From	To				

**Signature of the Contractor / Authorized person
on behalf of the Firm / Organization and Seal**

Schedule of quantities

Sub: Supply, installation, testing and commissioning of split type stand air conditioner at FESEM lab in A J C Bose Research Complex

Sl. no	Item Description	Qty.	Rate (In Rs.)	GST (In Rs.)	Amount (In Rs.)
1.	<p>Supply, installation, testing and commissioning of split type stand air conditioner: 4 TR,1000 CFM,12000 Kcal/hr, Rated power input- 5300 W ,Scroll compressor, 100% copper, air flow-High/Low, auto swing mode, noise IDU- < 52 DB(A) , eco friendly refrigerant, LCD remote controlled, anti dust filter, auto restart, 3 phase, 415V supply ,50HZ, LED display, moisture removal- 5 ltr/hr, painted indoor and outdoor iron stand, copper pipe with insulation-50 ft., drain pipe with insulation-50ft, Wrapping, clamping etc. in complete shape.</p> <p>Makes: Blue star, Voltas, Daiken, Carrier</p>	1 No.			
				Total (In Rs.) =	
In word:					

**Signature of the Contractor / Authorized person
on behalf of the Firm / Organization and Seal**