



भारतीय विज्ञान शिक्षा और अनुसंधान संस्थान कोलकाता

मोहनपुर कैंपस पिन-741 246

**INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH  
KOLKATA**

Mohanpur Campus Pin- 741 246

**Advt No.: IISER-K/Rectt./NT/TEMP/Admin/1/2018-19, Dated: 08.02.2019**

**ADVERTISEMENT FOR SOFTWARE ASSISTANT PURELY ON CONTRACTUAL BASIS**

Indian Institute of Science Education and Research Kolkata is looking for efficient and experienced IT-staff for its Computer Centre, purely on contractual basis, as per the details mentioned below:

Number of Position	1
Name of the Post	<b>Software Assistant (on contract)</b>
Qualification	BCA, MCA, B.Tech in Computer Science or IT, M.Sc. In CS or IT
Essential Experience	At least two years of experience in web development using PHP and MySQL, Content Management System etc.
Desirable Experience	Experience in implementing and working on ERP in government organization, Python, Linux System Administration.
Job Profile	To help in ERP, web applications and other day to day activities of computer section.
Salary (per month)	Rs. 30,000.00 to 40,000.00 (consolidated) Salary is commensurable with educational qualification and experience.

**Age Limit:** Not more than **40 years**, as on 28.02.2019

**How to Apply:** Eligible and committed candidates may apply in the prescribed format attached below, along with proof in support of claim of Educational Qualification, experience and a copy of detailed **RESUME/CV**.

**General Terms and Conditions**

- 1) The Institute reserves the right to fill or not to fill the position advertised without assigning any reason whatsoever.
- 2) The prescribed qualification and experience is minimum. Mere possession of the same does not entail a candidate to be called for interview/selection. The decision of Director, IISER Kolkata will be final in the said matter and no further correspondence will be entertained in this matter.



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- 3) The institute reserves the right to restrict the number of candidates to be called for selection depending on their qualification and experience, higher than those prescribed in the advertisement.
- 4) The experience certificate submitted by the candidates should clearly mention the details about area of experience/work and the roles and responsibilities associated with them during their past service. They may also mention specific achievements, if any.
- 5) The position is purely on contractual basis, initially for a period of one year, may be continued depending on performance and delivery.
- 6) The selection to the said position will not entail a candidate to claim for any permanent absorption/permanent position in IISER Kolkata.
- 7) The selected candidate may be required to furnish an undertaking/bond on Rs.100/- on judicial stamp paper to this effect.
- 8) **All correspondence issue of call letters written test/ personal interview etc. will be made through email.**

The filled in application in the prescribed format should be sent in envelop [super-scribing "APPLICATION FOR THE POSITION OF -----], **The Assistant Registrar(Admin), Indian Institute of Science Education and Research Kolkata, PO: Mohanpur, Dist: Nadia, West Bengal 741246** along with all the enclosures (all copies of testimonials and experiences), latest by **28<sup>th</sup> February 2019 before 5.00 pm**. The Institute shall not be responsible for any postal delays. The applications can also be submitted by hand to the Desptach Section, Ground Floor, CV Raman Building (AAC), IISER Kolkata, Mohanpur Campus-741246.

**Sd/-  
Registrar  
IISER Kolkata**



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**APPLICATION PROFORMA**

**Advt No.: IISER-K/Rectt./NT/TEMP/Admin/1/2018-19, Dated: 08.02.2019**

**POSITION APPLIED FOR** \_\_\_\_\_

Affix recent  
passport size  
photograph

1. Position Applied for	
2. Name in full (BLOCK letters)	
3. Date of Birth / <b>Age as on</b> <b>28.02.2019</b>	
4. Father's/Husband's Name & Occupation	
5. Mailing Address	
	PIN Code
6. Permanent Address	
	PIN Code
7. Nationality	
8. State of domicile	
9. Gender	
10. Marital status	
11. Area of expertise	



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12. Educational Qualifications (Matriculation onwards in chronological order): Please enclose copies of certificates and mark sheets.

Examination/ Degree	Year	Name of College/ University/ Board	Passing Division or Final Grade/ % of Marks	Major subjects

13. Details of Employment (starting with the most recent) : please enclose experience certificate

Institution / Organiza tion	Designatio n	Whether permane nt/ temporar y/ contract	Period		Period of experienc e (In Yrs/Month)	Nature of Duties
			Fro m	To		

14. Details of enclosures :

1

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**Declaration by the applicant:** I hereby declare that I have carefully read and understood the instructions given in the advertisement and that all the entries in this form made by me are true and correct to the best of my knowledge and belief and no relevant information has been concealed.

Date:

Place:

**Signature of the candidate**

Name of candidate:.....