

**Indian Institute of Science Education and Research (IISER) Kolkata**  
**Mohanpur - 741 246**

**RTI REQUEST No. ISERK/R/2017/70001**

<p><b>Text of Application</b> (आवेदन का पाठ)</p>	<ol style="list-style-type: none"> <li>1. Total no. of applications received for the post of (a) Junior Superintendent and (b) Office Superintendent against the Ref.No.: IISER-K/Rectt.NT-06/2015/Estt. dated 15/11/20 15 (along with name of the applicants).</li> <li>2. Total no. of shortlisted candidates for the above said posts (both) along with name of the candidates.</li> <li>3. Total no. of not shortlisted candidates for the above said posts (both) along with name of the candidates.</li> <li>4. Criteria for shortlisting of both the posts.</li> <li>5. Reason for not shortlisting the rest of the candidates for both the posts.</li> <li>6. Process followed up to the final result alter shortlisting. (Written/Interview GD or others)</li> <li>7. Total no. of selected candidates for the above said posts (both) along with name of the candidates and detailed profile or CV.</li> <li>8. Total no. of employees (faculty &amp; non-faculty) in the institute in the month of December, 2015 along with name and designation (permanent, contract and adhoc).</li> <li>9. Date of joining of the selected candidates for both the posts.</li> <li>10. Total no. or employees (faculty &amp; non-faculty) in the institute as on date along with name and designation (permanent, contract and adhoc).</li> </ol>
<p><b>Reply of Application</b> (आवेदन का उत्तर)</p>	<ol style="list-style-type: none"> <li>1) No. of applications received against notification Ref. No. IISERK/Rectt.NT-06/2015/Estt. Dated 15/11/2015A):  a) Junior Superintendent 316, b)Office Superintendent 84  (Names of applicants for both posts given under ANNEXURE I &amp; II respectively)</li> <li>2) No. of applications shortlisted received against notification Ref. No.IISERK/Rectt.NT-06/2015/Estt. Dated 15/11/2015A):  a) Junior Superintendent 20, b) Office Superintendent 26  (Names of applicants for both posts given under ANNEXURE I &amp; II respectively)</li> <li>3) No. of applications NOT shortlisted against notification Ref. No.IISERK/Rectt.NT-06/2015/Estt. Dated 15/11/2015A):  A )Junior Superintendent, b) Office Superintendent  Names of applicants for both posts given under ANNEXURE I &amp; II respectively.</li> </ol>

<b>Reply of Application</b> <b>(आवेदन का उत्तर)</b>		<p>4) Criteria for short-listing:</p> <p>a) Junior Superintendent Graduate with 05 years of experience in GP-2000 and above OR Post-Graduate Degree with 03 years of experience in Govt. Central/State/Bank/PSU etc. in the area of Establishment/Admin/ Finance/Stores &amp; Purchase.</p> <p>b) Office Superintendent Bachelors Degree with 06 years of regular Govt. service OR Post-Graduation with 03 years of regular service in GP-4200 and above in the area of Establishment/Admin/ Accounts and Stores &amp; Purchase in Central/State/PSU/ Bank/ Autonomous organization.</p> <p>5) Reason for not short-listing : For not complying with the above criteria.</p> <p>6) Process followed up : Interview.</p> <p>7) Total no. of selected candidates:</p> <p>a) Junior Superintendent: 2 (Mr. Mustaque Khan and Mr. Himanshu Ghosh),</p> <p>b) Office Superintendent: 3 (Ms. Saberi Sen, Mr. Shibnarayan Paul and Mr. Bipul Kumar Bora)</p> <p>The CVs of the above five (5) candidates are attached.</p> <p>8) Total no. of regular employees in Dec., 2015:</p> <p>a) Non-faculty 65 (details in ANNEXURE III),</p> <p>b) Faculty 84 (details in ANNEXURE III-A)</p> <p>9) Date of joining:</p> <p>a) Junior Superintendent 1 Feb. 2016 and 24 Feb. 2016,</p> <p>b) Office Superintendent 9 Feb. 2016, 9 Feb. 2016 and 01 March 2016</p> <p>10) Present strength of regular Employees:</p> <p>a) Non-faculty 86 (Vide ANNEXURE IV),</p> <p>b) Faculty 93 (Vide ANNEXURE IV-A)</p>		
Sr No. (क्रम सं.)	Action Taken (कार्रवाई की गई)	Date of Action (कार्रवाई की तारीख)	Action Taken By (कार्रवाई द्वारा)	Remarks (टिप्पणी)
1	RTI REQUEST RECEIVED	27/09/2016	PIO	Forwarded by CPIO, D/O HE, MHRD vide letter no. 43-1/2016(RTI-28/307)/-TS.V dated 27.09.2016 and received by the Public Authority on 27.09.2016.
2	REQUEST DISPOSED OF	25/10/2016	PIO	Vide letter no. IISER-K/RTI/2016-17/1292, dated 25.10.2016.