



Certificate Course

Hands-On Training on Basics of Laboratory Animal Handling (Mice) & Research

INSTRUCTIONS

[To Be Followed Strictly by All Participants]

Essentials to Carry

[During Registration & Course / Training in IISER Kolkata]

- Please carry a **“National Photo Identity Card”** with your Address Mentioned. [Hardcopy].
- Please carry an Identity of your **“Affiliation / Association”**. [Hardcopy]
- Please carry **“Transaction Reference / ID”** [Hardcopy / Softcopy].
- Please carry an **“Lab Apron / Lab Coat”**.
- Please carry a **“Safety Goggles”**.

Essentials to Carry

[During your Stay in IISER Kolkata Hostel / Campus]

- Please carry a **“First Aid Kit”** & **“Pack of ORS”** with you.
- Please carry **“Personal Hygiene Essentials”** with you.
- Please carry a pair of **“Lock & Key”** with you and lock your belongings & luggage.
- Please carry a **“Torch Light”** with you.
- Please carry an **“Extension Cord for Charging”** with you.
- Please carry a pair of **“Bed Sheets”** and a **“Pillow Cover”**.

Points to Remember

[During your Stay in IISER Kolkata Hostel / Campus]

- Always keep your Luggage Locked.
- You will be solely responsible for your belongings.
- If anything is lost, under no circumstances IISER Kolkata Staff Members or Volunteers be held responsible.

- You are not allowed to stay outside campus beyond 11.00 pm.
- In Case you need to stay outside campus beyond 11.00 pm, you have to seek prior permission by writing an email to "animalfacility@iiserkol.ac.in".
- If you are waiting outside, acquire prior permissions.
- You are not allowed to roam inside campus beyond 11.30 pm.
- You are not allowed to smoke or use tobacco nor have alcoholic drinks on campus.

Points to Follow

[During your Stay in IISER Kolkata Hostel / Campus]

- Check Shoes before wearing them for any kinds of insects.
- Check Bed and Bedsheet before Sleep.
- Check the Room before use and before vacating.
- Hand over provided material and keys to volunteers.
- In the absence of volunteers, write to update in the designated WhatsApp group.
- Avoid going to Isolated Places within the IISER Kolkata campus.
- Avoid visiting alone near water bodies within the IISER Kolkata campus.
- To communicate/inform/raise concerns / and others, write to the designated WhatsApp group only. If it's an emergency, then contact the persons concerned.
- Reveal your identity and contact details during a conversation in the WhatsApp group.
 - In case of any "**Medical Emergency**" directly visit the "**Medical Unit**"
[As per the location link: <https://goo.gl/maps/LPaSh5jZabiXE22U8>].
 - You can contact for help
Emergency contact: **SAF Enquiry: 09330449402**
- Follow the Whats App group for location and any information from the authorities, staff, and volunteers of IISER Kolkata. If you have not joined the WhatsApp group, enter using the link attached to the email / Click Here to Join:
<https://chat.whatsapp.com/FttMLdw5sZMGmQAjmufwwe>

Thank You for Your Cooperation