

### 1<sup>st</sup> Task Force meeting minutes

1<sup>st</sup> task force meeting was held on 17<sup>th</sup> July 2020 at 4.00 PM after the formation of institute level "Covid-19 Task Force" on 13<sup>th</sup> July 2020. The following members were present in the meeting which was arranged over online Google meet

Satyabrata Raj

Jayasri Das Sarma

Priya Dey

Chilla Malla Reddy

Mayukh Pal

D. Kasi Viswanatha Reddy

Narayan Banerjee

Gudla Bhavani Sankar

Balaram Mukhopadhyay

SAC Rep. Food, Health & Hygiene

The Task Force recommends the following advice for the implementation in IISER Kolkata immediately.

1) Covid-19 insurance for all members of medical units (3 doctors, 4 nursing staffs, 3 ambulance drivers, 1 physiotherapist and 1 attendant) and the visitor hostel (3-4 housekeeping) as soon as possible due to a 15 days cooling period. Since these members will be exposed to positive patients more frequently than anybody so preventive measures must be taken before any such positive case arises inside the campus.

A | 2) Nibedita Hostel should be fully vacated and kept ready for any unseen large scale outbreak of Covid-19 in student hostels. DoSA may advise the concerned students in this regard.

3) To prevent Covid-19 on campus, outdoor sports (for example football) should NOT be played. To stop encouraging outdoor sports, the electrical power for flood light must be stopped immediately. DoSA and IWD should do the needful for the same.

4) IWD should earmark at least one restroom in each floor of RC, TRC and AAC for people coming from outside of the IISER Kolkata campus.

5) Extra care like proper sanitization must be taken for vendors coming from Kolkata or Covid hot zone to IISER Kolkata campus.

6) For prevention purposes, periodic sanitization of all common places in RC, TRC, and AAC should be carried out as per guidelines issued by MoHFW. In this regard IWD should take necessary steps.

7) It was suggested to form a small team with members from accounts and purchase sections so that the team can do the necessary essential purchases for the medical unit on an urgent basis. All Covid-19 management related purchase and procurements should be treated as Urgent and Essential. DR-Admin may do the needful in this regard.

8) A website must be created, which will have all the information of protocol, measures, and recommendations for campus dwellers. The guidelines issued by the Covid-19 Task Force are supplementary and shall have to be adopted keeping in view the Govt. of India and Govt. of West Bengal instructions.

9) Wearing a face mask is must at all common places and offices in the campus except in one's own office space when alone and while performing any technical work where usage of mask may cause difficulty or not permissible. Violation to above provision shall attract penal action including penalty of Rs. 500. Necessary provision for anonymous reporting / uploading of photographs of such incidents is being made in the Covid 19 Task Force link.

10) Entry into the campus shall be at the sole discretion of the competent authority and shall be subject to screening as may be prescribed from time to time including that of Arogya Setu app status being safe. Entry to IISER Kolkata campus must be denied at the gate if the person does not wear a mask. No mask No entry to IISER Kolkata campus.

11) To prevent Covid-19 inside the campus, campus students should not go outside the campus unnecessarily.

12) Always social distance must be followed as announced by the government guidelines.

13) The isolation facility facilitated in the IISER Kolkata campus is not a substitute to the Govt. facility and shall be subject to Govt. guidelines.

14) Detailed protocol for reporting suspected Covid-19 illness and procedures for handling potential cases will be prepared and shared with the IISER Kolkata community.

In principle approved, except -

1) Refer Point 2 in (A) in pre-page :- Hostel A separate part of the hostel may be vacated, depending on the requirements.

2) Refer Point 14 Guidelines (Medical) in case of a Covid suspect or positive may be also be uploaded along with this